



BRUSHWOOD JUNIOR SCHOOL

JOB DESCRIPTION

KS2 Class teacher

Name:

Academic Year: 2026-27

Subject/Aspect responsibility: tbc

JOB PURPOSE:

- Be responsible for the learning and achievement of all pupils in the class ensuring equality of opportunity for all
- Aim to achieve the highest possible standards in your work and conduct
- Treat pupils with dignity, building relationships rooted in mutual respect, and always observing proper boundaries appropriate to a teacher's professional position
- Work proactively and effectively in collaboration and partnership with parents/carers, governors, other staff and external agencies in the best interests of pupils
- Ensure that the welfare, safety and emotional well-being of children and adults at the school is kept of paramount importance.
- Regularly attend safeguarding training. Follow all safeguarding procedures and policies.

Duties and responsibilities:

Teacher performance will be assessed against the Teacher Standards as part of the annual appraisal process.

Teaching and Learning

- Participate in the appraisal process and engage with regular continuing professional development.
- Implement policies and practices which reflect the school's commitment to high achievement and effective teaching and learning.
- Deliver the curriculum to the age and ability that you teach
- Be responsible for the preparation and development of teaching materials, and pastoral arrangements as appropriate
- Be aware of pupils' capabilities, prior knowledge and starting points.
- Demonstrate an understanding of and take responsibility for, promoting high standards of literacy and oracy across all subject areas.
- If teaching early reading, demonstrate a clear understanding of appropriate teaching strategies e.g. systematic synthetic phonics
- Take responsibility for professional development and keep up to date with latest research and developments in pedagogy.
- Set homework and plan other enrichment activities to consolidate and extend the knowledge and understanding pupils have acquired.

- Set a good example to children through personal presentation and professional conduct.
- Maintain long, medium and short-term plans on agreed planning proforma and save to the shared drive on the school server.
- Submit all plans and records for monitoring as required.
- Communicate clear objectives and high expectations to children using a variety of teaching and learning styles as appropriate, ensuring a broad and balanced curriculum.
- Plan and provide remote learning for children who are unable to attend school due to illness or periods of enforced class/school closure in accordance with the school Remote Learning Contingency Plan.

Assessment and Reporting

- Be accountable for the attainment, progress and outcomes of pupils' you teach
- Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives.
- Use relevant data to monitor progress, set targets, and plan subsequent lessons
- Monitor the outcomes of significant groups of pupils, SEND, Disadvantaged (PP) vulnerable, EAL etc.
- Implement school assessment, reporting, record keeping and tracking systems ensuring regular updating and analysis.
- Undertake any statutory testing procedures as required (MTC, SATs etc).
- Make accurate and productive use of assessment to secure pupils' progress
- Give pupils regular feedback, both orally and through marking. Encourage pupils to respond to the feedback, reflect on progress, and to take a responsible and conscientious attitude to their work.
- Meet with school leaders for regular pupil progress meetings to discuss the attainment and progress of the pupils you teach.
- Keep records of children's progress up to date and report achievement in line with school policy and statutory requirements.

Inclusion

- Plan teaching, make adaptations and scaffold learning appropriately to develop knowledge and secure understanding.
- Ensure appropriate intervention work and booster support is delivered to consistently address learning gaps and improve outcomes
- Have a clear understanding of the needs of all pupils, including those with special educational needs; EAL; disadvantaged (PP) or vulnerable learners; and to use and evaluate distinctive teaching approaches to engage and support them
- Plan to manage pupil behaviour considering the personal, social and emotional needs of children.

Behaviour and Safety:

- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect, using praise, sanctions and rewards consistently and fairly.
- Manage classes effectively, using approaches which are appropriate to pupils' needs and inspire, motivate and challenge pupils
- Follow the school behaviour policy consistently
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary

- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils
- Have high expectations of behaviour, promoting self-control and independence of all learners
- Carry out playground and other duties as directed.
- Be responsible for promoting and safeguarding the welfare of all children and young people within the school, raising any concerns following school protocol/procedures

Team working and collaboration:

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- Deploy support staff effectively as appropriate
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school
- Be an active member of the whole school team and participate fully in staff meetings, INSET and wider school events e.g. productions, enrichment, after school clubs and school visits as appropriate.

Subject leadership

- Consult with subject leaders for advice and support in curriculum delivery as required
- Take an active role in the co-ordination and development of your subject area across the school.
- Complete a termly subject action plan to identify strengths, areas for development and to note on-going actions taken, to develop your subject across the school.
- Develop and implement subject policies and teaching practices which reflect the school's commitment to high achievement and effective teaching and learning
- Promote a climate enabling staff to develop and maintain positive attitudes and confidence in teaching your subject/s.
- Identify priorities for improvement to inform the School Development Plan.
- Undertake ongoing training in teaching and learning of your subject/s and keep abreast of best practice developments.
- Keep abreast of the most recent Education Inspection Framework (EIF) and Ofsted documentation applicable to your subject area.
- Undertake regular monitoring activity eg (Planning audits, pupil book looks, lesson walk thrus and pupil voice sampling etc) to check on standards, continuity and progression throughout the school, feeding information back to Senior leaders and teaching staff.
- Report to Governors as required.
- Liaise with other subject leaders to identify cross curricular links and highlight in planning.
- Develop teacher skills and sharing expertise, planning and leading Inset.
- Ensure that ECTs are appropriately supported to deliver your subject area.
- Promote cross phase continuity.

Fulfil wider professional responsibilities:

- Work collaboratively with others to develop effective professional relationships
- Plan co-operatively with the year group team, sharing information, ideas and expertise.
- Establish good relationships with parents to promote pupils learning and development and involve parents in the life of the school.
- Establish and maintain a positive regard towards pupils, always aiming to raise self-esteem.
- Consult and plan with HLTAs, Teaching Assistants, support staff and outside agencies, as appropriate.
- Support supply teachers as necessary, to promote continuity and progression.
- Take responsibility for duty playtimes as per rota.
- Demonstrate a willingness to participate in the wider school community by supporting PTA events, running/supporting extra-curricular activities etc.
- Communicate effectively with parents/carers regarding pupils' achievements and well-being using school systems/processes as appropriate
- Communicate and co-operate with relevant external agencies
- Make a positive contribution to the wider life and ethos of the school

Administration:

- Register the attendance of and supervise learners, before, during or after school sessions as appropriate
- Participate in and carry out any administrative and organisational tasks required to fulfil your role.

Professional development:

- Regularly review the effectiveness of your teaching and assessment procedures and the impact on pupils' progress, attainment and well-being, refining your approaches where necessary, responding to advice and feedback from colleagues.
- Be responsible for improving your teaching through participating fully in training and development opportunities identified by the school or as developed as an outcome of your appraisal
- Proactively participate with arrangements made in accordance with the school's Appraisal Policy

Efficient and effective deployment of resources:

- To read, understand and carry out all duties of the post in accordance with school policies.
- Organise and maintain a stimulating, happy, healthy and safe working environment appropriate for the range of activities taking place.
- Teach pupils how to take responsibility for resources and care for the environment
- Ensure that resources are well organised and readily available to promote learning.
- Regularly review classroom organisation considering school policies.
- Set up attractive, interactive, celebratory and stimulating displays in the classroom, shared areas and hall, changing these under the direction of the display co-ordinator.
- Ensure resources to support teaching and learning of your subject area are easily accessible, stored tidily and well maintained.
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Other:

- To have professional regard for the ethos, policies and practices of the school and maintain high standards in your own attendance and punctuality
- Perform any reasonable duties as requested by the headteacher

Note:

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.

ACCOUNTABLE TO: Head teacher

JOB CONTEXT: This job profile recognises the requirements of the current Pay and Conditions Document, DFE conditions of employment and reflects the vision, aims, School Strategic Plan and policies of this school.

Signed.....

Date.....