



## Teaching Assistant

### Professional values and practice

- High expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds; committed to raising their educational achievements
- Treat pupils consistently, with respect and consideration, and are concerned for their development as learners
- Follow school safeguarding policy at all times and understand the primary importance of safeguarding children
- Provide specific child care tasks
- Supervise individuals and groups of pupils throughout the day, including supervisions in the classroom, playground and dining areas
- Demonstrate and promote the positive values, attitudes and behaviour that they expect from their pupils
- Communicate sensitively and effectively with parents and carers
- Contribute to, and share responsibility in, the corporate life of schools
- Acting as a role model for pupils, staff will dress appropriately at all times

### Teaching and Learning

- Support teachers in developing challenging teaching and learning objectives which are relevant to all pupils taught.
- Select and prepare resources, and plan for safe and effective organisation, taking account of pupils' interests and their language and cultural backgrounds, with the help of support staff where appropriate
- Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' responses as appropriate
- Provide particular support for pupils, including those with special needs, ensuring their safety and access to learning activities
- Take part in, and contribute to, teaching teams, as appropriate to the school
- Assist in escorting and supervising pupils (or independently escort small groups) on educational visits and out of school activities
- Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans, by arranging/providing resources for lessons/activities under the direction of the teacher. Assist with displays

### Knowledge and Understanding

- Will have a secure knowledge and understanding of the curriculum
- Undertake ongoing assessments of children, record appropriately using ICT where required
- An awareness of expectations, curriculum and teaching arrangements across the Primary and Nursery

- An understanding of how pupils' learning can be affected by their physical, intellectual, linguistic, social, cultural and emotional development.
- A knowledge of how to use ICT effectively, both to support learning and to support their wider professional role.
- An understanding of their responsibilities under the SEN code of Practice, and awareness of how to seek advice from specialists on less common types of special educational needs.
- Knowledge of a range of strategies to promote good behaviour and establish a purposeful learning environment.

### **Teaching and Classroom Management**

- High expectations of pupils and the ability to build successful relationships, centred on learning. Establishment of a purposeful learning environment where diversity is valued and where pupils feel secure and confident
- Teach the required or expected knowledge, understanding and skills, relevant to the curriculum for pupils
- Use of cross-curricular elements, especially literacy and numeracy skills, as appropriate, across the entire curriculum
- Organise and manage the physical teaching space, tools, materials, texts and other resources safely and effectively under the direction of the teacher
- Set high expectations for pupils' behaviour and establish a clear framework for classroom discipline to anticipate and manage pupils' behaviour constructively, and promote self-control and independence
- They recognise and respond effectively to equal opportunities issues as they arise in the classroom, including by challenging stereotyped views, and by challenging bullying or harassment, following relevant policies and procedures
- Lunch duty in the hall or playground

### **Monitoring and Assessment**

- Make appropriate use of a range of monitoring and assessment strategies to evaluate pupils' progress, and use this information to support the teacher
- Monitor and assess as they teach, giving immediate and constructive feedback to support pupils as they learn. All interactions with pupils create opportunities for learning and progress
- Record pupils progress and achievements systematically to provide evidence of the range of their work, progress and attainment over time

### **All Trust employees are also expected to:**

- Work effectively as part of the whole school team, support other colleagues in their roles and participate in relevant training and professional development.
- Ensure health and safety and good behaviour of students at all times.
- Ensure that safety guidelines are followed and report any defects or damaged equipment and environment.
- Demonstrate and assist others in safe and effective use of specialist equipment/materials.

- Be aware of, and comply with, policies and procedures relating to child protection, health and safety and security and confidentiality, reporting all concerns to an appropriate person.
- Contribute to the overall ethos and aims of the school.

**Conditions of Service:**

Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointment interview. Any convictions/cautions acquired during employment with Kingsbridge Educational Trust must be reported to the Headteacher.

*Kingsbridge Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*An Enhanced Disclosure and Barring Service check is required for this post prior to commencement.*