



Job Title	Classroom Teacher
Grade	Main Scale 1-6
Reports to	Headteacher
Liaison with	Headteacher, Deputy Headteacher, Senior Leadership Team (SLT), SEN Co-Ordinator, Pupils, Parents, Trust Director, Learning Support Assistants and Midday Assistants.
Job Purpose	<ul style="list-style-type: none"> To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of any statutory and recommended frameworks including the National Curriculum, local authority and school policies. Be responsible for the learning and achievement of all pupils in the class/es ensuring equality of opportunity for all. Be responsible and accountable for achieving the highest possible standards in work and conduct. Treat pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position. Work proactively and effectively in collaboration and partnership with pupils, parents / carers, Headteacher, Line Manager, members of the SLT, other staff and external agencies in the best interests of pupils. Take responsibility for promoting and safeguarding the welfare of children and young people within the school.
Duties and Responsibilities	<p>Teaching</p> <ul style="list-style-type: none"> To plan lessons and sequences of lessons to meet pupils' individual learning needs. To set well-grounded expectations and targets for pupils in your class using information about prior attainment. To assess, monitor and record the progress and wellbeing of pupils in your class and the wider school environment, and give them clear and constructive feedback. To ensure that, as a result of your teaching, your pupils achieve well relative to their prior attainment, making progress as good as or better than similar pupils nationally and in the school. To plan, prepare and assess lessons in line with school policies and schemes of work. To teach lessons according to the individual needs of pupils, having high expectations and setting challenging targets. To promote the inclusion and acceptance of all children within the classroom ensuring equal access to lessons and their content. To mark work and provide feedback (including homework in accordance with the School's Homework Policy) to pupils and parents / carers in line with the School Marking and Feedback Policy. To administer assessment tasks and tests in line with school policy. To keep up-to-date with assessments on the development, progress and attainment of pupils, recording and reporting these assessments in line with the school's Assessment Policy. To supervise pupils throughout the school during playtimes and at any other times requested by the Headteacher.

- To attend assemblies, when requested by the Headteacher and SLT team.
- To register pupils at the start of the school day and after the lunch break.

Whole School strategy and development

- To use a range of appropriate strategies and follow school policies for teaching, behaviour and classroom management.
- To make an active contribution to the policies, aspirations and plans of your year group, of your curriculum area and of the school.
- To contribute to the preparation, development and review of programmes of study, schemes of work, teaching materials, teaching programmes, methods of teaching and marking and pastoral arrangements throughout the school, including school trips, special assemblies, performances and special events.
- To act as a subject coordinator, with responsibility for leading the planning, delivery and assessment of the designated subject area in line with the national curriculum. (Accountability remains with leadership).

Health, safety and discipline

- To safeguard every pupil's health, safety and wellbeing in line with school policies.
- To maintain good order and discipline throughout the school, in line with the school's behaviour policy.

Professional development

- To take responsibility for your own professional development and use the outcomes to improve your teaching and your pupils' learning.
- To maintain a thorough and up-to-date knowledge of the teaching of your subjects and take account of wider curriculum developments which are relevant to your work.
- To participate in training and development activities in school or at other providers in order to improve professional skills and knowledge.
- To participate in the school's appraisal process.
- To participate in professional development meetings which relate to the curriculum, administration or organisation of the school, including pastoral arrangements.

Communication

- Communicate effectively with pupils, parents and carers.
- To provide advice and guidance to pupils and parents on educational, emotional, behavioural and social matters in line with school policies and in consultation with the SEN Coordinator.
- To inform the SLT and SEN Coordinator immediately of any concerns regarding a pupil's welfare.
- To communicate and consult with parents/carers of pupils and provide an accurate written annual report for parents.

Working with colleagues and other relevant professionals

- To contribute to, promote and support the positive ethos and culture of the school to other staff, Trust Directors, parents, children and members of the wider community.
- To communicate and co-operate with other agencies to support the educational, development / general progress and wellbeing of

	<p>individual pupils and to participate in meetings arranged for any purposes described above including One Plan Meetings.</p> <p>Personal and professional conduct</p> <ul style="list-style-type: none"> • To comply with, support and promote all school policies and procedures, particularly those relating to child protection, equal opportunities, racial equality, health, safety and security, confidentiality, behaviour and data protection, reporting concerns to the Headteacher. <p>Management of staff and resources</p> <ul style="list-style-type: none"> • To plan, manage and organise the work of other adults (TAs, LSAs) assigned to the classroom in order to have a positive impact on pupil progress. • To ensure that other adults assigned to the classroom meet all of the responsibilities as set out in their job descriptions, in a timely and effective manner. • To liaise with employee's line manager to ensure support and alignment to performance management objectives. <p>Safeguarding</p> <ul style="list-style-type: none"> • Work in line with statutory safeguarding guidance (e.g., Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies. • Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary. • Promote the safeguarding of all pupils in the school. • To keep records and make reports on the personal and social needs of pupils.
<p>General</p>	<ul style="list-style-type: none"> • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with Line Manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace. • Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy. • The SEAT Directors are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. <p>The duties may be varied to meet changing circumstances in the post held. Any such developments will only take place after consultation with all those involved and do not form part of the teacher's contract.</p>