

Job Title	School Volunteer
Responsible To	Class Teacher and Headteacher

PURPOSE OF THE ROLE

The value of high-quality classroom support and the positive impact of this on our children's lives is a shared ethos across our Trust which makes this role hugely important in every one of our academies and integral to our vision 'To Know, To Learn, To Lead out'.

All our academies are committed to safeguarding and promoting the welfare of children which is embedded in our values and requires ongoing commitment of all staff and volunteers.

The volunteer under the direction of the Class Teacher will:

- Work as part of the team to fulfil the strategic and operational aims and objectives of the academy in accordance with those of the Diocese of Ely Multi Academy Trust in order to deliver the DEMAT promise to the children at the academy.
- Work in line with policies for achieving these aims and objectives aligned to our Trust playbook.
- Provide high quality support for teaching and learning in the classroom.
- Maintain excellent standards of behaviour both in and out of the classroom to ensure the best possible learning environment for all, following the Trust principles of inclusion.
- Deliver learning activities to pupils as directed by the Class Teacher.

KEY RESPONSIBILITIES

- Listening to pupils read. Reading on a 1:1 or small group basis with pupils to help improve confidence in reading, literacy skills and a love for reading.
- Taking on classroom assistant duties including preparing resources, working with groups of pupils or 1:1 support to provide additional help to pupils who may benefit from extra attention in specific subjects
- Library Support including the organisation of books, reading to pupils and helping pupils select appropriate reading materials
- Special Events including participating in after school clubs, school trips, gardening and school performances – offering additional support as needed.

DEMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to an enhanced [DBS check](#) and satisfactory references. Please be aware that all shortlisted candidates will have an online search conducted as part of DEMATs due diligence checks in line with KCSIE.

Love
Community
Respect
Trust
Ambition

01353 656760

www.demat.org.uk

DEMAT Office Address:

Grace Building, 8 High Street, Ely, Cambridgeshire, CB7 4JU

The Diocese of Ely Multi-Academy Trust (DEMAT)

Company limited by guarantee Number 08464996. Registered in England & Wales.

Registered Office: Diocesan Office, Bishop Woodford House, Barton Road, Ely CB7 4DX

Person Specification

Attributes	Essential (E) or Desirable (D)
Qualifications and Experience	
A minimum qualification of GCSE Maths and English (or equivalent) grade C/Level 4 or above.	D
Volunteers must agree to participate in and complete the online pre-requisite training required to be an approved volunteer	E
Knowledge, Skills and Abilities	
Good communication skills including speaking and listening	E
Ability to develop and maintain effective working relationships with pupils, staff and parents	E
Good literacy skills with the ability to read books with confidence	E
Ability to engage with pupils demonstrating patience and encouragement	E
Personal Attributes	
Commitment to safeguarding and promoting the welfare of children and young people	E
High level of collaboration, cooperation and team working capabilities	E
High levels of enthusiasm, determination and a drive to inspire others to achieve high standards	E
Has an understanding classroom roles and responsibilities	E
High levels of adaptability and flexibility	E
Ability and willingness to promote the school's positive culture and ethos	E

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