

**Classroom Teacher
Drama and English Teacher
(including Early Career Teacher "ECT" Standards)**

Job Description

Reports to: Head of Department / Induction Tutor / ECT Mentor

Main purpose

- 1. To deliver high-quality teaching and learning, and to complete the Early Career Framework (ECF) induction programme successfully, working towards meeting all Teachers' Standards. (ECT)**
2. Under the direction of the Headteacher, formulate the aims and objectives of the school.
3. Meet the expectations set out in the Headteachers' and Teachers' Standards.
4. Fulfil the professional responsibilities of a teacher, as set out in the School Teacher's Pay and Conditions Document (STPCD).
5. In addition to the core responsibilities of a Classroom Teacher, the postholder will contribute to the delivery, development and promotion of Drama within the curriculum and wider life of the school. These additional responsibilities reflect the practical and performative nature of Drama and will be undertaken in line with the School Teachers' Pay and Conditions Document (STPCD) and the school's workload principles.

N.B. The duties listed below are not an exhaustive list of requirements. The specific nature and balance of these responsibilities will vary according to the needs of the school.

Key responsibilities:

1. Prepare and deliver lessons to classes of different ages and abilities.
2. Mark work, give appropriate feedback and maintain records of pupils' progress and development.
3. Research new topic areas, maintaining up-to-date subject knowledge, and devise and write new curriculum materials.
4. Select and use a range of different learning resources and equipment, including podcasts and interactive whiteboards.
5. Prepare pupils for qualifications and external examinations.
6. Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour.
7. Undertake pastoral duties, such as taking on the role of form tutor, and supporting pupils on an individual basis through academic or personal difficulties.
8. Communicate with parents and carers over pupils' progress and participate in departmental meetings, parents' evenings and whole-school training events.
9. Liaise with other professionals, such as learning mentors, careers advisers, educational psychologists and education welfare officers.
10. Supervise and support the work of teaching assistants, trainee teachers and Early career teacher (ECT's).
11. Organise and participate in extracurricular activities, such as outings, social activities and sporting events.
12. Undergo regular observations and participate in regular in-service training (INSET) as part of continuing professional development (CPD).

Drama specific responsibilities

1. Plan and deliver high-quality Drama lessons that develop pupils' performance, creativity, confidence and evaluative skills.
2. Teach Drama across Key Stages as directed, including practical, performance-based work and written components where required.
3. Prepare pupils for Drama examinations and assessments, including practical performances, written analysis and evaluation.
4. Support and, where appropriate, lead rehearsals and performances that may take place outside the normal timetabled day (e.g. after school or occasional evenings).
5. Contribute to and support the planning, rehearsal and delivery of school productions, performances or showcases.

Teaching and Learning:

1. ***Benefit from a reduced teaching timetable to allow for induction activities (10% reduction in year 1, 5% in year 2). (ECT)***
2. ***Use non-contact time for planning, reflection, and professional learning. (ECT)***
3. Be responsible for the quality of the teaching and learning of all assigned pupils.
4. Plan and teach well-structured lessons to assigned classes, following the school's plans and curriculum.
5. Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
6. Participate in arrangements for preparing pupils for examinations.
7. Create a safe, inclusive and supportive environment for practical Drama work, ensuring all pupils are able to participate confidently.
8. Adapt teaching approaches for mixed-ability groups and pupils with a range of performance experience and confidence levels.
9. Use a range of Drama-specific teaching strategies, including improvisation, scripting, devising and performance evaluation.

Whole-school organisation, strategy and development:

1. Ensuring the schools' vision is clearly articulated, understood and acted upon effectively by all.
2. Demonstrate the vision and values of the school in everyday work and practice.
3. Assist the Headteacher in the ongoing review of standards of leadership and teaching and learning, working with others on curriculum and/or pupil development to secure coordinated outcomes.
4. Create costed subject development plans which contribute positively to the achievement of the school development plan and which actively involves staff in its design and execution.
5. Contribute to the development, implementation and evaluation of the school's policies, practices and procedures.
6. Contribute to the development of the Drama curriculum and enrichment offer, in line with departmental and whole-school priorities.

Health and Safety:

1. Be aware of and comply with policies and procedures relating to child protection, health and safety, confidentiality, security, data protection; and report all concerns to an appropriate person.
2. Promote the safety and wellbeing of pupils.
3. Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment.
4. Carry out and follow appropriate risk assessments for practical Drama activities, rehearsals, performances and use of props or equipment.
5. Ensure the safe use of Drama spaces, staging, lighting, sound equipment, costumes and props,

in line with school health and safety procedures.

Working with colleagues and other relevant professionals:

1. Collaborate and work with colleagues and other relevant professionals within and beyond the school.
2. Develop effective professional relationships with colleagues.

Management of staff and resources:

1. Direct, supervise and provide support to support staff assigned to them and, where appropriate, other teachers.
2. Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
3. Monitor quality and standards of resources delegated to them.
4. Support the effective use and organisation of Drama resources, including scripts, costumes, props and performance spaces.

Extra-curricular and enrichment

1. Contribute to Drama enrichment activities such as clubs, workshops, performances or trips, as agreed with the Head of Department.

Professional development:

1. *Participate fully in the 2-year ECF induction programme. (ECT)*
2. *Engage with your assigned mentor for regular meetings and feedback. (ECT)*
3. Attend all required training sessions and professional development activities.
4. Take part in the school's appraisal procedures.
5. Take part in further training and development in order to improve own teaching and overall performance.
6. Where appropriate, take part in the appraisal and professional development of others.
7. Engage in subject-specific professional development related to Drama education, performance practice and assessment.

Communication:

1. Communicate effectively with pupils, parents/carers, colleagues, wider school community and governors.

May 2026