



*'A Caring Christian Family Where We Grow Together'*

### **Staff Vacancy Details**

**Teaching Assistant: 8.20am to 3.30pm 3 days per week 19.98 hours. Term Time Only 38 weeks.**

**Pay: SCP 6 Actual salary £12196**

**Temporary Position until 31<sup>st</sup> August 2027**

**Start date: 02/09/2026**

**Closing date for applications: Wednesday 8<sup>th</sup> July 9am.**

**Interviews and Observation: Monday 13<sup>th</sup> July**

**Location: Bunbury Aldersey CE Primary School, School Lane, Bunbury, Tarporley, Cheshire, CW6 9NR**

Bunbury Aldersey CE Primary School are looking to appoint an experienced Teaching Assistant to work alongside our dedicated team of staff to inspire and drive our children's learning. The position will be 2 days classroom support and 1 day supporting a pupil with SEND needs.

A Teaching Assistant position is available from September 2026 for 19.98 hours per week, term time only based at Bunbury Aldersey CE Primary School. The position is temporary until the end of August 2027 and will be reviewed at this point based on the needs of the school and child with a view to extension.

We inspire learning by providing a broad, rich and imaginative curriculum which allows children the freedom to develop their own creativity. There is a strong Christian ethos and solid links exist between the schools, Church and the community.

Our trust is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check. As part of the shortlisting process, online searches will be carried out on shortlisted candidates in accordance with the requirements of Keeping Children Safe in Education

The successful candidate must have experience in working with children in key stage 2. You are welcome to visit the school before application.

Closing date is 9am on Wednesday 8<sup>th</sup> July. Interviews are scheduled for Monday 13<sup>th</sup> July.

Applications via My New Term only. <https://mynewterm.com/>

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Job Title

Teaching Assistant – Support (Primary)

Reports to:

Executive Headteacher

#### JOB PURPOSE:

To support the teaching staff and teaching assistants in the development and education of pupils in accordance with the aims and policies of the school.

#### PRINCIPAL RESPONSIBILITIES

- 1 Assist teaching staff in the delivery of learning activities and work programmes and undertake predetermined activities with pupils so that their intellectual and social development (including self-reliance and self-esteem) is fostered.
- 2 Provide input into the planning and evaluation of learning activities for individuals and groups of pupils to enable the teaching staff to make informed decisions when developing their plans.
- 3 Supervise the activities of individuals or groups of pupils both in and out of the classroom (including educational visits) to ensure their safety and facilitate their physical and emotional development in accordance with the school's behaviour management policy.
- 4 Monitor individual pupil's progress, achievements and development and report these to the teaching staff/line manager to inform decisions taken regarding the Individual Education Plan, Behaviour Plans and Personal Care Programmes for a pupil.
- 5 Liaise with parents and carers in conjunction with the teaching staff to ensure effective communication concerning the pupils' wellbeing.
- 6 Record pupil information, as specified by the teaching staff/line manager to ensure the schools information systems are maintained.
- 7 Attend to the personal, social and physical needs of pupils so that their wellbeing is maintained.
- 8 Prepare and maintain learning equipment and ensure that the classroom is kept clean and tidy.
- 9 Display and present the pupils' work, under the direction of teaching staff, so that it enhances the classroom environment and celebrates achievement.
- 10 Attend staff and other meetings and participate in staff training development work and staff reviews as required.
- 11 All staff have a requirement to follow the schools Child Protection and Safeguarding Procedure.

## Person Specification

### Teaching Assistant - Primary

	Essential	Desirable	How Identified
<b>Qualifications</b>	NVQ level 3 or equivalent (eg. Supporting Teaching and Learning)	Evidence of training and further professional development; Keeping Children Safe in Education Training;	Application Form
<b>Experience</b>	Experience in KS2. Ability to support the implementation of strategies suggested by colleagues and external advisors. Experience working with small groups under the guidance of a teacher.	Working in a primary school  Evidence of working with learners with challenging behaviour.	Application Form
<b>Job Related Knowledge</b>	Effective support for learners with additional needs and their teachers within a mainstream school.	Ability to enable independent learning	Interview Letter of application
<b>Skills and Aptitudes</b>	Effective organisational skills. Commitment, sense of humour and enthusiasm. Ability to nurture and support vulnerable pupils.		Interview Letter of application
<b>Other Requirements:</b>  PROFESSIONAL VALUES	Knowledge of child protection and safeguarding procedures. The importance of teamwork. Working in partnership with parents and carers. High personal standards of performance. Commitment to continuing professional development. High expectations for all learners. Commitment to high quality childcare and safety. Good Attendance Record. Good Health Record.		

Teaching Assistant - Primary with SEN			
	Essential	Desirable	How Identified
<b>Qualifications</b>	NVQ level 2 or equivalent (eg. NNEB)	NVQ level 3 or equivalent (eg. NNEB)  Evidence of training and further professional development  Evidence of training specifically relating to SEN (eg ASC, Social Communication)	Application Form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience in either key stage 1 and 2</li> <li>• Ability to support the implementation of strategies suggested by colleagues and external advisors</li> <li>• Experience working 1:1 as well as with small groups under the guidance of a teacher.</li> <li>• Experience of working with pupils with SEN</li> <li>• To act as a key adult to model and support allowing for success to support self-esteem and independence.</li> </ul>	Knowledge and experience of meeting a child's social and emotional needs  Knowledge of Team Teach strategies  Knowledge of EBSNA (Emotional Based School Non Attendance)  Knowledge of ASC and PDA or willing to attend training	Application Form
<b>Job Related Knowledge</b>	Effective support for learners with additional needs and their teachers within a mainstream school.	Ability to enable independent learning whilst supporting the pupil to flourish	Interview Letter of application
<b>Skills and Aptitudes</b>	<ul style="list-style-type: none"> <li>• Effective organisational skills</li> <li>• Commitment, sense of humour and enthusiasm.</li> <li>• Ability to nurture and support vulnerable pupils</li> </ul>		Interview Letter of application

	<ul style="list-style-type: none"> <li>• To be considered a child's trusted adult in school</li> <li>• Foster and develop a positive relationship with the family</li> </ul>		
<b>Other Requirements:</b>  PROFESSIONAL VALUES	<ul style="list-style-type: none"> <li>• The importance of teamwork.</li> <li>• Working in partnership with parents and carers</li> <li>• High personal standards of performance</li> <li>• Commitment to continuing professional development</li> <li>• High expectations for all learners</li> <li>• Commitment to high quality childcare and safety</li> </ul>	Knowledge of child protection	