

Director of Learning: Science



Job Description

Post Title: Director of Learning: Science
Job Grade: MPS/UPS + SEN point
Leadership Pay scale (depending on experience)
Responsible to: Headteacher

Job Purpose:

- To ensure that all students make expected progress in Science
- To ensure that the School aims are put into practice and lead the drive for continuous improvement
- To ensure that the teaching area is a disciplined and well-ordered place for purposeful learning
- To teach designated classes according to the requirements of the School timetable
- To monitor standards of performance and teaching and learning within Science

Key Processes

All middle leaders are expected to contribute to the following processes:

- Raising Student Achievement
- Strategic planning
- Analysis of data and evaluation of the work of the department
- Monitoring of student performance, student tracking and intervention
- Personnel leadership/management/development
- Effective deployment of resources
- Promotion of the School and department
- Administration/Coordination
- Celebrating success

Key Areas of Responsibility

The postholder will be expected to contribute to the leadership of the school on a range of issues. It is School policy to review and redistribute specific responsibilities periodically. The initial responsibilities of the post are:

1. Innovate and develop both traditional and non-traditional approaches to the Science curriculum in order to ensure appropriate access and achievement for all students.
2. Ensure that appropriate performance management arrangements are in place and maintained in the department and that a robust programme of professional development is designed and maintained (this to include provision for support staff and non-specialist teachers).
3. Monitor, evaluate and review pupil progress through regular analysis of tracking data for each Key Stage.
4. Assist to manage the resources of the Science department within the limits of the delegated budget and in accordance with the School's financial procedures.
5. Assist, recruit, interview, appoint and induct new members of staff.
6. Contribute significantly to the School's planning (both short and long term) and provide leadership to whole school developments, as required.

This job description should be read in conjunction with the Statutory Requirements contained in the current version of the School Teachers' Pay and Conditions document.