

Job Description

Salary: Greensand Support Staff Pay Scale, Points 3-5

Working Hours: 14.5 hours per week over 38 weeks per annum

Reporting to: Senior Leadership Team

Qualified Nursery Partitioner

Job Purpose

To deliver high-quality early years provision within the school nursery, ensuring all children experience a safe, stimulating and inclusive learning environment that supports their development and prepares them effectively for the next stage of education.

Key Accountabilities

Teaching and Learning

- Deliver and a high quality curriculum in line with the EYFS framework.
- Ensure learning experiences are play based, engaging and developmentally appropriate.
- Use observation, assessment and tracking to inform planning and next steps for learning.
- Support children's prime and specific areas of learning, including communication and language, physical development and personal, social and emotional development.

Inclusion and Safeguarding

- Ensure the safety, welfare and safeguarding of all children at all times in line with school and statutory policies
- Identify and support children with additional needs, working closely with the school SENCO and external agencies where required.
- Promote equality, diversity and inclusion within the nursery environment.
- Act as a role model for safeguarding and child protection practice, ensuring statutory duties are met at all times.
- Maintain a safe, stimulating and well organised learning environment.

Partnership with Parents and Carer

- Build strong, respectful partnerships with parents and carers.

Organisation and Compliance

- Contribute to school self evaluation and improvement planning related to early years provision.
- Contribute positively to the wider life and values of the school and Greensand MAT.

General

- To undertake any other duties, commensurate within the grade, at the discretion of the Headteacher.
- Be familiar and comply with all relevant Health and Safety, Operational, Personnel, Child Protection, Data Protection and Financial Regulations policies and procedures.
- Ensure equality of opportunity is afforded to all persons both internal and external to the authority, actively seeking to eliminate any direct or indirect discriminatory practices/behaviour.

Notes

We value equally all members of the school community and work together for the educational progress of all our students in partnership with the whole community.

The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the EYFS Leader.

Person Specification

Essential Criteria

Qualifications

- Level 3 or above qualification in Early Years Education (e.g. NVQ, CACHE, Early Years Educator).

Experience

- Significant experience working in an early years setting.
- Experience of delivering the EYFS curriculum.
- Experience of observing, assessing and tracking children's progress.

Knowledge and Understanding

- Thorough understanding of the EYFS statutory framework.
- Knowledge of EY child development.
- Strong understanding of safeguarding and child protection procedures.
- Knowledge of inclusion, SEND support and early intervention.

Skills and Abilities

- Excellent communication skills with children, staff, parents and external professionals.
- Strong organisational and time management skills.
- Ability to reflect on practice and contribute to continuous improvement.

Personal Qualities

- Commitment to providing high quality early years education.
- Warm, caring and child centred approach.
- Professional, flexible and resilient.
- Willingness to engage in ongoing professional development.
- Commitment to safeguarding and promoting children's welfare.

Desirable Criteria

- Experience working within a school based nursery.
- Awareness of Ofsted expectations in early years.