

Key Stage 2 Teacher



Candidate Information

Fixed-Term Maternity Cover (up to 1 year)

Full-Time | April 2027 Start



Welcome to Aldwickbury

Thank you for your interest in joining Aldwickbury School. I hope this candidate information pack gives you a sense of what it is like to work at the school and the warm and positive environment you'll become a part of if you are successful in your application.

We are seeking an exceptional Key Stage 2 Teacher who is passionate about education and committed to helping every child flourish. The successful candidate will bring energy, creativity and high expectations to the classroom, inspiring pupils to develop confidence, curiosity and a lifelong love of learning.

This is an exciting time to join Aldwickbury. Following the successful introduction of co-education, girls are now firmly established within our school community up to Year 3 and will continue to progress through the year groups in the years ahead. We have also recently expanded our provision with the opening of our Nursery in September, marking another important milestone in the school's development.

As Aldwickbury continues to grow and evolve, we remain committed to providing an outstanding education that combines academic excellence with exceptional pastoral care and a broad range of opportunities for every child. Our dedicated and talented staff are at the heart of this success, creating a supportive environment in which both pupils and colleagues can flourish.

We hope you will consider joining our wonderful school and becoming part of our warm, ambitious and committed team.

Applications will be reviewed as they are received, and we reserve the right to close the recruitment process early should a suitable candidate be appointed.



Paul Symes
Headmaster

Introduction to Aldwickbury School

Aldwickbury is an award-winning independent day and flexi-boarding Pre-Prep and Prep School for boys and girls, located within 20 acres of grounds in Harpenden, Hertfordshire. Operated as an Educational Trust, the School is administered by a Board of Governors and is a member of the Independent Association of Prep Schools (IAPS). The School will be fully co-educational by 2031, with girls currently represented across all year groups up to Year 3.

At Aldwickbury, we inspire pupils to develop a love of learning, empowering them to try their best, embrace challenges, be themselves, and seize opportunities that come their way. Our approach focuses on nurturing the individual potential of each child, ensuring they feel supported in a safe and stimulating environment. We are a non-selective school with an emphasis on personal and academic growth.

Aldwickbury is committed to offering a holistic education that enables pupils to achieve academic success, where creativity, collaboration, critical thinking and communication are at the heart of the curriculum.

As a forward-thinking school, our leadership team and staff continuously strive to enhance our educational offer. The Future Thinking initiative has been instrumental in helping children prepare for an ever-changing world.

We foster a strong sense of community, encouraging pupils to grow as confident, independent learners who are excited to contribute to the world around them. Through our dedicated staff, we aim to provide an outstanding experience that prepares pupils for the next stage of their education at a wide range of excellent senior schools.

Why Join Aldwickbury?

As a Key Stage 2 Teacher, you will join a values-led community where ambition, kindness and collaboration go hand in hand. You will have the opportunity to inspire young minds, nurture a love of learning and contribute to a rich and vibrant school experience in which every child is encouraged to thrive. Working alongside talented and supportive colleagues, you will play an important role in shaping the educational journey of our pupils and helping to realise our ambition of becoming the leading co-educational prep school in the country.

Together, we empower children and staff alike to grow in confidence, realise their potential and find their greatness.



The Role

Job Title:	Key Stage 2 Teacher
Reporting To:	The Head of Juniors
Contract:	Fixed-Term Maternity Cover Contract (up to 1 year), commencing April 2027

Role Purpose

We are seeking to appoint a fully qualified and enthusiastic Key Stage 2 Teacher to join our thriving Junior Department from April 2027. The Junior Department is a happy, purposeful and welcoming environment for children aged 7 to 9, with up to three classes in each year group and a maximum of 18 pupils per class. These small class sizes enable teachers to build strong relationships with pupils, provide individual support and challenge, and help every child to flourish.

As a Class Teacher, you will take responsibility for the academic progress, pastoral care and overall development of your class, creating an engaging and supportive learning environment in which every child is encouraged to thrive. Working alongside specialist colleagues in subjects including Art, Music, Drama, Sport, French and Future Thinking, you will help to deliver a broad and enriching educational experience that inspires confidence, curiosity and a love of learning.

As part of a dedicated and collaborative team, you will play an important role in nurturing kind, happy and ambitious young people, ensuring they are fully prepared for a successful transition to Middle School and beyond.

Key Responsibilities

While every effort has been made to outline the key duties of this role, additional responsibilities may be assigned as needed and updated in line with the evolving needs of the School.

Teaching and Learning

- Deliver engaging and well-structured lessons that foster curiosity, independence and a genuine love of learning.
- Create a positive, purposeful and inclusive classroom environment in which all pupils are supported, challenged and encouraged to achieve their full potential.
- Plan, prepare and evaluate learning that meets the needs of all pupils through effective differentiation and high-quality teaching.
- Maintain high expectations of pupils' achievement, behaviour, presentation and effort.
- Work collaboratively with specialist teaching colleagues to deliver a broad, balanced and enriching Key Stage 2 curriculum.
- Make effective use of assessment to monitor progress, identify next steps and ensure strong outcomes for all pupils.
- Contribute to the ongoing development of curriculum planning, teaching practice and learning resources within the Key Stage 2 team.



Key Responsibilities (continued)

Pastoral Care and Pupil Wellbeing

- Act as Form Teacher, taking responsibility for the pastoral care, wellbeing and development of pupils within the class.
- Foster a culture of kindness, respect and belonging, supporting pupils to develop confidence, resilience and strong character.
- Promote and safeguard the welfare of all pupils, adhering to the School's safeguarding policies and procedures at all times.
- Establish positive and supportive relationships with pupils, recognising and responding to their individual needs.
- Deliver Personal, Social, Health and Citizenship Education (PSHCE) and contribute to the wider personal development of pupils.

Assessment, Reporting and Communication

- Assess, record and monitor pupil progress, maintaining accurate and up-to-date records.
- Provide timely and constructive feedback that supports pupils in making excellent progress.
- Communicate effectively with parents and guardians regarding pupils' academic progress, wellbeing and development.
- Attend parents' evenings and prepare written reports in accordance with the School's reporting cycle.
- Work collaboratively with colleagues, including Learning Support staff, to ensure appropriate provision for all pupils.

Contribution to School Life

- Play a full and active role in the broader life of the School, contributing to its vibrant and inclusive community.
- Lead or support a range of co-curricular activities, clubs, educational visits and residential trips.
- Contribute to year group productions, assemblies, events and celebrations throughout the academic year.
- Undertake supervisory duties as required.
- Support the smooth transition of pupils between year groups and key stages through effective collaboration with colleagues.

Professional Responsibilities

- Contribute positively to the School's culture, ethos and values, acting as an ambassador for Aldwickbury at all times.
- Attend staff meetings, INSET days, open mornings, training events and other school functions as required.
- Engage actively in continuous professional development and reflective practice, maintaining high professional standards.
- Work collaboratively with colleagues, sharing expertise and supporting the development of others.
- Undertake any other duties that may reasonably be required by the Headmaster or Head of Juniors in line with the scope and seniority of the role.



Person Specification

Essential

Qualifications and Experience

- Qualified Teacher Status (QTS), PGCE, BEd or an equivalent recognised teaching qualification.
- Experience of teaching or successful teaching practice within Key Stage 2.
- A strong understanding of effective classroom practice and high-quality teaching and learning.
- Experience of planning, delivering and assessing lessons that meet the needs of all learners.
- Commitment to safeguarding and promoting the welfare of children and young people.

Desirable

- Experience of working within an independent school setting.
- Experience of contributing to co-curricular activities, educational visits or residential trips.
- Additional qualifications, training or accreditations relevant to the role (e.g. First Aid, Forest School, specialist curriculum training).
- Experience of teaching in a range of educational settings.

Knowledge and Understanding

- A strong understanding of the Key Stage 2 curriculum and current educational practice.
- Knowledge of effective assessment strategies and how these can be used to support pupil progress.
- An understanding of how children learn and develop academically, socially and emotionally.
- Knowledge of strategies to support pupils with a range of abilities and learning needs.
- A clear understanding of safeguarding responsibilities and child protection procedures.
- An awareness of the importance of pastoral care in supporting pupils' wellbeing and development.

Skills and Abilities

- Excellent teaching and classroom management skills.
- The ability to inspire, motivate and engage pupils in their learning.
- Strong communication and interpersonal skills, with the ability to build positive relationships with pupils, parents and colleagues.
- Strong assessment skills, using feedback and pupil data to support pupil progress.
- The ability to adapt teaching to meet the needs of all learners.
- Confidence in the use of technology to support teaching and learning.
- The ability to work collaboratively and contribute positively to the wider life of the School.

Personal Qualities

- Enthusiastic, energetic and passionate about teaching and learning.
- Creative and imaginative, with the confidence to innovate where appropriate.
- Committed to fostering a love of learning and enabling every pupil to achieve their potential.
- Kind, supportive and approachable in interactions with pupils, parents and colleagues.
- Flexible, adaptable and willing to contribute fully to school life.
- A positive role model who demonstrates professionalism, integrity and high standards.
- Committed to the values, ethos and ambitions of Aldwickbury School.



Benefits

The School offers a highly competitive remuneration package that is based on qualifications, responsibility and experience.

In addition to the benefits outlined below, as a member of the Teaching Team, the successful candidate will have the opportunity to make a significant impact on the academic life of the school while benefiting from ongoing professional development and a collaborative, close-knit working environment.



Competitive pension scheme



24/7 Employee Assistance Programme



Free access to facilities - swimming pool & sports hall



Complimentary school meals



Cycle to Work Scheme



Eye tests & flu jabs



Free on-site parking

Interview and Application Process

The closing date for applications is 16th November 2026.

Shortlisted candidates will be invited to attend an interview on either Monday 23rd November or Wednesday 25th November 2026.

Early application is encouraged, as applications will be reviewed as they are received and we reserve the right to appoint at any stage of the recruitment process.

Thank you for your interest in joining Aldwickbury School. The information contained within this document is non-contractual and is intended to provide an overview of the role and the opportunities available.

All posts are subject to enhanced statutory checks.

Aldwickbury is committed to safeguarding and promoting the welfare of children.

The school aims to provide a safe and nurturing environment where all pupils are happy and can be themselves. Aldwickbury expects all staff and volunteers to share this commitment.





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