



**TAPESTRY
LEARNING
PARTNERSHIP**

JOB OPPORTUNITY

Midday Supervisor

Springfield Junior School, Swadlincote

Fixed Term until July 2027

5 hours per week, 38 weeks per year

Pay Scale 1: £2,814 – £2,858 pro rata (£24,746 - £25,129 FTE)

Join us on an exciting journey of transformation and excellence.

At Tapestry Learning Partnership, we believe in the power of education to change lives. Formed in January 2026 through the merger of two strong trusts, QEGSMAT and Djanogly Learning Trust, we are building a future where every child succeeds and flourishes. Now, we are looking for a passionate and committed Caretaker to play a vital role in supporting this vision at Springfield Junior School.

About the Role

Supervise pupils during lunch, promoting a safe, positive, and inclusive environment both in the dining hall and on the playground.

Who We're Looking For

We are looking for a friendly, reliable, and caring individual who enjoys working with children and helping to create a safe and positive lunchtime environment. You will be approachable and patient, with the confidence to supervise pupils, encourage good behaviour, and support their wellbeing.

The ideal candidate will have strong interpersonal skills, be attentive and observant, and able to handle situations calmly and fairly. Experience working with children is helpful but not essential—what matters most is a positive attitude, a sense of responsibility, and a commitment to supporting all pupils in having an enjoyable and inclusive lunchtime experience.

About Springfield Junior School

Springfield Junior School is a welcoming, inclusive junior school in Swadlincote, serving around 200 pupils aged 7–11. Part of Tapestry Learning Partnership and rated Good by Ofsted, the school prides itself on a nurturing environment, strong community links, and a commitment to providing a broad, engaging education for all pupils.

Why Join Tapestry Learning Partnership?

As part of our Trust, you'll benefit from:

- A supportive network of professionals who share your commitment to excellence

- High-quality professional development and career progression opportunities
- A caring, inclusive organisation that values staff wellbeing and work–life balance
- Access to a range of employee benefits designed to promote health and wellbeing

This is your chance to be part of something special. Help us shape the future and make a lasting impact.

Tapestry Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. It is a criminal offence to engage or seek to engage in regulated activity or regulated work with children, if you appear on the DBS barred list. All appointments are subject to an Enhanced DBS check and be eligible to work in the UK.

Further information about our commitment to Safeguarding can be found at: [Tapestry Learning Partnership](#)

Please be aware, the Trust may also consider performing an online presence check as part of their pre-employment checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore shortlisted applicants are required to declare all unspent cautions or convictions, and any adult cautions or convictions that are not protected (i.e. that are not filtered out) as defined by the rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

If you are interested and wish to have an informal conversation to discuss the role or would like to visit the school, we would be happy to arrange this. Please call 01283 217855.

Further details about our school can be found on our website: [Home - Springfield Junior School - Derbyshire](#)

To apply for this position, please visit our careers page via our website: [Tapestry Learning Partnership](#)

Closing date for applications:	5 th July 2026
Interview date:	To be confirmed
Potential Start date:	As soon as possible



JOB DESCRIPTION

- Post Title:** Midday Supervisor
- Reporting to:** Headteacher
- Grade:** Pay Scale 1
- Disclosure Level:** Child Workforce - Enhanced, Children's Barred List

Purpose of the Post

- Supervise and ensure the safety and well-being of pupils during lunchtimes
- Prepare dining area before and after lunchtime.
- Play with children indoors and out of doors
- Work under the general direction of the Senior MDS and the headteacher

Key tasks whilst dining are to:

- Assist/supervise pupils with general hygiene before and after eating lunch
- Organise queueing and movement of children around school and to playground, ensuring good behaviour and calm atmosphere.
- Always encourage positive behaviour and good manners
- Encourage pupils to try new and healthy food and eat a balanced meal, including those with a packed lunch
- Be aware of pupils on special or restricted diets for medical reasons from information provided at the school.
- Assist pupils with cutting up food, pouring liquids etc. where necessary
- Encourage social skills and good table manners,
- Ensure safety with knives and forks.
- Ensure pupils tidy/clear up in a satisfactory manner
- Clean up spillages when required
- Deal with any basic first aid and medical support
- Share responsibility with other Midday Supervisors over lunchtime

Key tasks whilst on the playground and around school are to:

- Collect pupils from classrooms
- Ensure pupils are appropriately dressed
- Supervise children and ensure they do not leave the playground without permission. Check on any strangers

- Interact with children, encouraging positive play and communicate with them both inside and outside in the event of wet playtimes, ensuring playground equipment is ready and available
- Ensure safety and wellbeing, providing emotional support where necessary
- Be aware of changes in friendships, encourage socialising, play & prevent bullying, etc
- Discourage any dangerous activities.
- Report incidents of persistent poor behaviour to the senior Midday Supervisor
- Attend to minor accidents or to pupils who become ill
- Report to first aid if accident occurs or if pupil falls ill
- Monitor pupil behaviour, deal with unacceptable or challenging behaviour appropriately and in accordance with behaviour policy or any other guidance
- Ensure orderly return to class at the end of the lunch period, always modelling positive behaviour, and lead by example

These are broad descriptions of the types of duties and activities expected, they are not intended to provide an exhaustive list, therefore the postholder will be expected to carry out any other duties that may reasonably be regarded as within the nature of the responsibilities and grade of this post.

The post holder is expected to:

- Maintain strict confidentiality and adhere to data protection legislation and associated Trust policies at all times.
- Demonstrate a clear understanding of, and commitment to, safeguarding and child protection, maintaining an awareness of relevant procedures and responsibilities.
- Comply with the Trust's Health and Safety Policy and ensure safe working practices in the performance of all duties.
- Uphold and promote the principles of the Trust's Equal Opportunities Policy in all aspects of the role.
- Adhere to all other relevant Trust and school policies and procedures.
- Undertake any training and professional development necessary to effectively carry out the duties of the post.
- Perform any other reasonable duties commensurate with the level and responsibilities of the role, as required by the Trust.

Person Specification



Post requirements	Essential	Desirable	Evidence and Assessment
Skills/Experience/Knowledge			
A commitment to safeguarding and to the welfare of all children	✓		Application form, interview, references
To motivate, initiate and play games with the children	✓		Application form, interview, references
Communicate effectively with both children and adults	✓		Application form, interview, references
Be able to work as a team member	✓		Application form, interview, references
Working knowledge of equal opportunities	✓		Application form, interview, references
Experience working with children (either paid or unpaid)	✓		Application form, interview, references
Good health and attendance record	✓		Application form, interview, references
Willingness to attend meetings and access training to support role and responsibilities	✓		Application form, interview, references
Be able to deal with matters sensitively and confidentially	✓		Application form, interview, references
Have related childcare or child carer training		✓	Application form, interview, references
Relief MDS experience		✓	Application form, interview, references
Have some knowledge of playground games		✓	Application form, interview, references
Personal qualities			
Calm and friendly manner	✓		Application form, interview, references

Enthusiastic.	✓		Application form, interview, references
Ability to adapt to a variety of situations.	✓		Application form, interview, references
Ability to use initiative.	✓		Application form, interview, references
Able to evaluate own learning needs and seek learning opportunities.	✓		Application form, interview, references
Self-motivated and a good team player.	✓		Application form, interview, references
Ability to work under pressure.	✓		Application form, interview, references
Ability to work positively with young people.	✓		Application form, interview, references
Willing to engage in any professional		✓	Application form, interview, references
development activities which will aid the effective completion of tasks required by the post.		✓	Application form, interview, references