



Dear Potential Governor,

### **Governor Application / Election**

The Academy Governing Body (AGB) is responsible for both the conduct of the academy and for promoting high standards. The AGB carries out its role by setting the vision and strategic direction for the academy and then ensuring that the academy works efficiently and effectively towards achieving its vision. It does this by building a thorough knowledge of the academy and its community, by both supporting and constructively challenging the academy, and by ensuring accountability and compliance.

Academy Governing Bodies are responsible for a wide range of matters which come under three core functions:

- Setting the vision and strategic direction of the academy
- Holding the Principal to account for its educational performance
- Ensuring financial resources are well spent

Governors do not get involved in the operational day-to-day running of the school.

As a governor, you will normally hold office for a period of 4 years, you can, however, resign from the Academy Governing Body at any time.

Governors do not need to be experts in the field of education. What they do need is an interest in the academy, the local community and in the welfare of our students, as well as the time (preferably daytime as well as early evenings) and willingness to get involved. Governors also need what is known as 'soft skills' – the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. All Governors are expected to be able to read straight forward budget reports and data on academy/school standards.

Our Academy Governing Bodies expect governors to:

- Attend all meetings of the Academy Governing Board throughout the academic year (6 meetings a year), usually in the evening
- Visit the academy formally for monitoring purposes as per the terms of reference
- Visit the academy informally for open and presentation evenings, etc.
- Commit to attend training courses, perform additional research as required and take part in monitoring areas within the academy

In return, our Academy Governing Body commits to:

- Provide you with a structured induction
- Provide access to quality training
- Provide you with an experienced governor as a mentor
- Support you in your duties

All new and re-appointed academy governors are required to confirm their eligibility to be a governor and we will make a Disclosure and Barring Service referral. In accordance with the Academy Governance (Constitution) (England) Regulations 2007 and 2012, an elected member of the Local Authority (LA) or academy staff who are paid to work at the academy for more than 500 hours in any consecutive twelve month period are not eligible for election or appointment as parent governors in the same Academy.

However, they can vote in parent governor elections if they are parents of children attending the academy and can be governors at another academy.

If you would like to apply to become a governor, you need to:

1. Check that you are eligible by reading the eligibility criteria (Persons not eligible to act as governors document)
2. Once you are satisfied that you are eligible to become a governor please complete the attached form
3. Please include a statement, up to 80 words, about yourself and why you would like to become a governor.
4. Each nomination must be completed and returned to the academy who will forward it to the Trust. Alternatively it can be sent directly to Sian Degnan at [sdegnan@legereducationtrust.com](mailto:sdegnan@legereducationtrust.com). Printed applications should be sealed in an envelope marked "Nomination for Governor" and may be delivered by hand or by post to the academy.

These documents can also be found on the Trust website <https://www.legereducationtrust.com>.

Many thanks for your interest in governance at Leger Education Trust.

Yours sincerely,



Miss N Bailey  
Chair of Trustees