



Are you passionate about making a real difference to the lives of young people with special educational needs and disabilities?

Lancaster Girls' Grammar School is seeking an enthusiastic and dedicated Assistant SENDCo and Inclusion Lead to join our supportive team. This is an exciting opportunity to work alongside our SENDCo to ensure that every student, regardless of their needs, can thrive academically and personally in our ambitious and inclusive learning environment. If you're committed to championing inclusion and want to be part of a school where every student matters, we'd love to hear from you.

**This is an exciting opportunity for a committed candidate with:**

- Qualified Teacher Status (QTS)
- Experience working with students with a variety of needs
- High expectations of what can be achieved.
- A clear vision of what makes a successful Assistant SENDCo and Inclusion Lead.
- A commitment to raising achievement, improving outcomes, and improving the quality of learning for all students.
- The ability to work in an organised and methodical way.
- The ability to relate well to children and young people.

**We are looking for candidates who will:**

- Support the SENDCo in the strategic development of the school's SEND provision, ensuring high-quality teaching and effective use of resources to support all pupils with special educational needs and/or disabilities.
- Coordinate and deliver interventions for pupils with SEND, working closely with teachers, support staff and external agencies.
- Provide advice, guidance and training to colleagues to promote inclusive practice across the curriculum.
- Complement our team with their enthusiastic and positive attitude.
- Be able to multitask and prioritise workload effectively.
- Have a sense of humour, caring nature and build strong relationships with everyone.
- Thrive in a busy school environment.

**Lancaster Girls' Grammar School** is a forward looking, selective state school with academy status and an outstanding record of promoting academic excellence. Our curriculum is broad and we provide a wide range of enrichment and wellbeing opportunities, and we are proud of our inclusive community. There are currently just over 1,000 students on roll across years 7 to 13. The admission policy prioritises girls from the Lancaster District, but students do travel to us from across Lancashire and Cumbria. LGGS enjoys a city centre location with strong transport links, yet is only a short walk from nearby parks and a nature reserve.



Our SEND department is made up of a SENDCo, Assistant SENDCo (this post) and two teaching assistants. We have relative low number of pupils identified as having SEND but we are seeing this number rise each year alongside the regional and national picture.

We currently have 61 students on the SEND Register with 4 students with an EHC plan.

We see a higher proportion of students with a Specific Learning Difficulty and Autistic Spectrum Disorder as their primary need.

We work hard to make sure that our schools is an inclusive as it can be and this role will play a large role in supporting students across the school.

The postholder will primarily assist the SENDCo with the oversight of SEND and inclusion, promote the achievement, progress, and wellbeing of students. The postholder will work collaboratively with teaching and support staff, parents and carers, and external agencies to ensure the best outcomes for all students. Full details of the Person Specification and Job Description for the role are provided in our Role Profile.

This is a full-time, permanent role: details of the contractual terms and salary are included in the Role Profile. LGGS also offers a competitive benefits package which is detailed in our Recruitment Information Pack.

For our **more information about working at LGGS** please visit our website: <https://www.lggs.org.uk/staff-vacancies/working-at-lggs>. For more information about this vacancy please see the recruitment advert on our [mynewterm](#) site.

Applications **must be submitted on the LGGS [mynewterm](#) application form by the closing date of 9.00am on Monday 9<sup>th</sup> February 2026**. We do not accept applications via other online platforms such as Indeed.

References will be requested prior to interview.

Shortlisting will take place shortly after the closing date, and interviews are provisionally planned for week commencing 23/02/2026.

