



Dame Ellen Pinsent School

Family Support Worker

Job Description

This job description outlines the responsibilities and duties of the Family Support Worker.

Job Purpose:

As part of the Pastoral Team, the Family Support Worker holds significant responsibility, and the expectations of their performance will be high.

- To provide a preventative service to families experiencing challenging situations/circumstances that are having an impact on family life
- To work in a supportive and imaginative way to enable all families within our school community to achieve the best possible social, health and education outcomes
- To work as part of a multi-disciplinary team with shared responsibility for the effective delivery of high-quality services.

Core Responsibilities:

The Family Support Worker, under the direction of the Pastoral Manager will:

- Work under the direction of the Pastoral Manager and Inclusion lead to deliver a holistic approach to supporting families
- Visit families in their homes to offer support and signpost families to appropriate services facilitating improved access, in particular, support to accessing specialist services
- To provide individual support and advocacy as part of the package of support to families who may be experiencing a wide range of family crisis
- To develop and co-ordinate group work programmes for parents/carers addressing a wide range of issues that may be having an impact on the way they meet their child's needs
- To develop innovative ways of engaging with and developing services for families, especially those who are harder to reach
- To facilitate multi agency working and liaise with other professionals, and to represent the school as necessary
- To support the management of medicines in school by liaising with medical professionals to ensure care plans are completed and shared and medication is sent into school by parents
- To ensure any concerns around safeguarding are appropriately reported
- To ensure that all required and relevant monitoring and record keeping procedures are maintained

- To attend and participate in team meetings
- To support parent training programmes in consultation with training providers
- To ensure all tasks are carried out with due regard to Health and Safety
- To undertake appropriate professional development
- To adhere to the ethos of the school
- To promote the agreed vision and aims of the school
- To set an example of personal integrity and professionalism
- Attendance at appropriate staff meetings and parental engagement events
- Any other duties as commensurate within the grade in order to ensure the smooth running of the school

Working Conditions:

- The nature of the post will involve some lone working
- The post holder may be subject to some exposure to disagreeable people related behaviour.
- The post involves contact with people who through their circumstances or behaviour may place emotional demands on post holder

Other Areas of Responsibility

- Model best practice and uphold the principles of confidentiality and data protection at all times
- To safeguard every pupil's health, safety and wellbeing in line with school policies

To carry out any other duties reasonably requested by Senior Leaders. The duties may be varied to meet changed circumstances in a manner compatible with the post held, at the reasonable direction of the Headteacher. This job description does not form part of the contract of employment. It describes the way in which the Family Support Worker is expected and required to perform and complete the particular duties as set out above.

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a Disclosure and Barring Service Check.