

Site Assistant

EDUCATION	Requirement:	Assessed at:
General level of literacy and numeracy skills	E	A
Evidence of further professional development	D	A
Qualified in a trade eg Plumbing, Carpentry, Electrics, Decorating	D	A
First Aid Qualification or willingness to work towards	D	A

PROFESSIONAL KNOWLEDGE, SKILLS & COMPETENCES	Requirement:	Assessed at:
Good written and non-verbal communication skills	E	A I
Good at general maintenance	E	A I
Good at remedial maintenance	E	A I
Good at scheduling work loads	E	A I

EXPERIENCE OF	Requirement:	Assessed at:
Experience of working effectively in an education environment	D	A I
Ability to complete cleaning duties	E	A I
Ordering materials and dealing with sub-contractors	D	A I
Working in a trade environment	D	A I
General DIY background	D	A I
Site security	D	A I

KNOWLEDGE & UNDERSTANDING	Requirement:	Assessed at:
Ability to work effectively as part of a team and to apply given instructions	E	A I
Good Communication skills with people at all levels (Children and adults)	E	A I
Commitment to high standards, best value and continuous improvement	E	A I
A 'can-do' approach and positive attitude to innovation and change	E	A I
Personal qualities:	E	A I

ATTRIBUTES	Requirement:	Assessed at:
Committed to the values aims of Wootton Park School	E	A I
Committed to Equality and Diversity	E	A I
Committed to own continuing professional development	E	A I
Clear view of what high standards and performance looks like	E	A I
Proactive / strong problem solver with the ability to make things happen	E	A I
Attention to detail	E	A I
Team Player and ability to work on own	E	A I
Enthusiasm	E	A I
Initiative and self-motivation	E	A I
Flexibility, creativity and ability to think laterally	E	A I
Stamina and a capacity for hard work	E	A I
Ability to be reflective and self-critical	E	A I
Ability to travel between sites within the trust	E	A I