



Occupational Therapist: Band 6 Job Description

Job Title, Grade	Occupational Therapist: Band 6
Location of Post	Peripatetic with a permanent office space at Mowmacre Hill Primary School, Leicester
Details of Service	In-TACT (Inclusion, Therapy, Assessment, Consultation & Training) is a Trust led multidisciplinary partnership established to meet the needs of local children, families, and schools. Our partnership of schools work closely together to develop a high-quality service that best supports their needs.
Reporting Relationship	The post holder will be line managed by the In-TACT lead/Principal EP
Purpose of the Post	<ul style="list-style-type: none"> • To take a lead in identifying, developing and providing an OT contribution within In-TACT in accordance with the needs of service users and the requirements of the service. • To develop and co-ordinate training and consultation groups across the trust. • Fidelity assure the implementation of key interventions and approaches in schools. • To independently manage a caseload of service users with a range of OT needs across multiple schools. • To audit need and establish an OT provision that can develop as the MDT grows. • To evaluate impact.
Principal Duties and Responsibilities	<p><u>Professional / Clinical</u></p> <p>The Occupational Therapist will:</p> <ul style="list-style-type: none"> • Develop an equitable Occupational Therapy offer across the Trust and build schools' knowledge and capabilities. • To support the Trust in their development of accessible schools for all children and young people. • Liaise effectively with the In-TACT Services lead and Principal EP. • To audit the need for Occupational Therapy support across Discovery Trust and to establish a co-ordinated plan of provision for all schools. • To train and guide schools in key interventions and quality assure fidelity of implementation in close partnerships with the schools.



- Devise and deliver appropriate training and consultation services to our Trust to help inform strategy.
- To measure and record outcomes of Occupational Therapy involvement contributing to termly impact reports.
- To be accountable for own professional actions and recognise own professional boundaries.
- Be responsible for assessment, diagnosis, planning, implementation and evaluation of treatment / intervention programmes for children and young people, where needed, according to professional standards whilst adhering to trust policies and procedures.
- Actively engage in own appraisal, supervision and CPD keeping up with current research and practice.
- Attend and take part in half-termly In-TACT meetings.
- Foster close working relationships with colleagues and other relevant professionals.
- Participate in teams as appropriate, communicating and working in collaboration with all schools, In-TACT and the wider Trust.
- Maintain professional standards in relation to safeguarding, confidentiality, ethics and legislation.
- Maintain professional competence in line with principles of best practice and clinical governance, operating within the scope of Occupational Therapy practice as set out by the Royal College of Occupational Therapists.

Education and Training

The Occupational Therapist will:

- Participate in mandatory and recommended training programmes in accordance with departmental/organisational guidelines
- Maintain and develop professional expertise and knowledge by actively engaging in continuing professional development e.g. reflective practice, by attending and presenting at in-service events, training courses, conferences, professional courses or other courses relevant to practice, participating in research etc.
- Engage in the teaching / training / support of others as appropriate and provide specialist training packages of in-service training and staff development when necessary
- To provide supervision for junior members of the OT team should this become a requirement



	<p><u>Health & Safety</u> The Occupational Therapist will:</p> <ul style="list-style-type: none"> • Comply with the policies, procedures and safe professional practice of the Trust by adhering to relevant legislation, regulations and standards • Document appropriately and report any near misses, hazards and accidents and bring them to the attention of relevant / designated individual(s) in line with best practice • Work in a safe manner with due care and attention to the safety of self and others • Be aware of risk management issues, identify risks and take appropriate action • Comply with department procedures with regard to assessment, recommendation and / or manufacturing of all assistive devices • Promote a culture that values diversity and respect <p><u>Administrative</u> The Occupational Therapist will:</p> <ul style="list-style-type: none"> • Be responsible for the co-ordination and delivery of service in schools as agreed with the In-TACT lead • Ensure good working practice and adherence to standards of best practice • Ensure the maintenance of accurate records in line with best clinical governance, the organisation's requirements and the Freedom of Information Act, and provide reports and other information / statistics as required • Engage in service audit and demonstrate the achievement of the service objectives • Engage in technological developments as they apply to the service user and service administration • Keep up to date with change and developments within the Trust
<p>Other requirements specific to the post</p>	<p>As a fledgling multi-disciplinary team, we expect that OT will grow and change over the coming years and we expect the post holder to be open to this change and remain flexible within the needs of the partnership.</p>
<p>This job description is a guide to the general range of duties assigned to the post holder. It is intended to be neither definitive nor restrictive and is subject to periodic review with the employee concerned.</p>	



Occupational Therapist: Band 6 Person Specification

	Essential	Desirable
Training, Qualifications and Registration	<ul style="list-style-type: none"> • A recognised professional degree or post-graduation qualification in Occupational Therapy • Registered member of Royal College of Occupational Therapists • Registered member of the Health and Care Professions Council (HCPC) UK 	<ul style="list-style-type: none"> • Other postgraduate training relevant to the role • Sensory Integration qualified • Qualification in Clinical Supervision practice
Experience	<ul style="list-style-type: none"> • Minimum of 2 years post registration experience • Experience of working with a range of OT needs including those associated with learning difficulties and mental health needs • Experience of prioritising casework and allocation /delegation of tasks to others • Experience of liaising with a variety of internal and external stakeholders • Experience of educational settings 	<ul style="list-style-type: none"> • Experience of clinical audit and research • Experience of supervising and assessing OT students • Systemic work
Knowledge and Skills	<ul style="list-style-type: none"> • An operational understanding of working with settings and teams to understand and adapt environments for learners • Knowledge and skill in providing OT assessment and intervention relevant to the service users • Understanding of and ability to apply the principles of risk assessment and risk management • Ability to motivate, empower and enable others • Ability to maintain professionalism at all times, especially in complex/challenging situations • Ability to analyse and resolve clinical and ethical issues • Ability to work autonomously and cooperatively as part of a multidisciplinary team • To have excellent interpersonal skills including observation, listening and empathy skills 	<ul style="list-style-type: none"> • BUSS Therapy



	<ul style="list-style-type: none">• To demonstrate good analytical and reflection skills• Ability to communicate complex, sensitive and emotional information to varied audiences• Effective organisational/planning and decision making skills• Good knowledge of IT skills & technological aids that would benefit this service user group and a willingness to develop IT skills as necessary• Training and presentation/facilitation skills• Ability to review, write and contribute to policies and procedures for specialist area and in other areas of impact.• Ability to provide effective occupational therapy assessments and interventions to support individuals with sensory processing needs.• Skilled in carrying out both individual and group interventions.• Ability to instruct and support teaching teams in a range of techniques to support learners within their environments and in the use of specialised equipment.• Ability to co-ordinate and implement programmes of staff development.• Ability to work closely with teaching staff in the identification of integrated learning and therapy-related individual objectives.• Ability to assess and prescribe appropriate specialist equipment• Knowledge of evaluating outcomes of intervention and ability to critically appraise own performance.• Understanding of how to access other services and agencies.	
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