

***Person Specification: Teaching Assistant***

**Knowledge and skills**

Essential

Good oral communication skills  
Confident in mathematics and literacy - GCSE in Maths and English (Grade 4/C or above)  
Good knowledge of English grammar and correct spelling  
Work constructively as part of a team, understanding classroom roles and responsibilities  
Ability to self-evaluate learning needs and actively seek learning opportunities  
Ability to positive manage behaviour  
Willingness to attend training

Desirable

Knowledge and experience of supporting children Special Educational Needs  
Understanding of relevant policies/codes of practice and awareness of relevant legislation  
Experience of running intervention programmes for pupils who need to catch up  
Good experience of using ICT  
First aid training/qualification

**Personal qualities**

Good interpersonal skills  
Trustworthy and discrete  
Well organised  
Flexible and adaptable  
Team player  
Self-motivated and Reliable  
Tolerant and Patient  
Good sense of humour