



THE CONSORTIUM  
ACADEMY TRUST

Shaping Positive Futures

## Assistant Head of Maths

We know from experience that things change throughout the lifetime of a role and so this JD isn't a list of everything you will do – this gives our people the chance to play to their strengths.

### How you will make an impact...

- Help maintain the ethos of The Consortium Academy Trust by driving our organisational culture forwards and using every opportunity to embed our values.
- Taking responsibility for your own development - that way we can make the biggest impact!
- We are always looking for someone who can contribute to our growth.
- More than anything, we are looking for a team player who puts their heart in to their work. We have some core values that run through everything we do, and we'd love it if they resonate with you too.

### About the role...

#### Main purpose of the role:

- To maximise the achievement and progress of students in Maths
- Support in the planning and monitoring of interventions for underachieving students
- Enables effective and efficient management of resources
- Takes into account and values the contribution of the individual
- Supports and guides the staff through careful planning
- Prioritises, evaluates and supports effective teaching and learning
- Enables clear direction based on robust self-evaluation
- Enables policy to be transferred into practice and considers future developments in education
- Creates a positive ethos which reflects the school's vision statement
- Creates and develops a learning culture and "can do" attitude for students and staff
- Has mutual respect and equality of opportunity for students and staff
- Enables parents / carers to be actively involved in the education of their child
- High standards of teaching and learning through an excellent understanding of pedagogy in the subject
- Leading by example providing a positive role model for all members of the faculty team and students
- Accurate and meaningful assessment of students' learning including assessment for learning strategies
- The intelligent use of data to identify students at risk of underachievement and ensuring effective intervention strategies are in place
- Support in developing an engaging and exciting curriculum that enables every student to achieve their potential and that promotes enjoyment of the subject
- Ensure books are well marked and staff are adhering to the academy policies through tracking and monitoring
- Ensure students are being set a range of meaningful and relevant homework tasks
- Coordinate rewards within the Maths department
- Specific training and development opportunities to ensure that subject and individual aspirations can be realised

- Promote Maths across the curriculum including educational enhancement, e.g. external visitors, trips, booster classes etc
- Attendance at whole academy events (e.g. parent consultation events and open events)

### **Key accountabilities:**

#### **Managing**

- Subject teachers in the absence of the Head of Faculty and Deputy Head of Faculty
- Consult with the Deputy Head of Maths to manage efficiently and cost effectively the resources available to the department
- Performance management arrangements for a team of subject members to ensure that challenging objectives and development targets reflect whole school, subject and individual aspirations
- Participating in robust monitoring and evaluating schedule
- Supporting in the training and developing of Initial Teacher Training Students, Early Career Teachers and Graduate Trainee Teachers in the subject

#### **Maintaining**

- High quality display for learning in conjunction with subject teachers and curriculum support assistants
- Movement and behaviour around the faculty
- Appropriate attitudes to learning in the classroom/teaching environment

#### **Securing Accountability through**

- Updating and taking responsibility for the development of schemes of work and lesson planning based on best practice in teaching and learning
- Set cover work in staff absence
- High quality classroom / subject display for learning
- Adherence to the school calendar programme for school self-evaluation

#### **As a member of staff of The Trust**

- Role model appropriate behaviours within a professional environment including conduct, communication, and personal appearance
- Role model high levels of literacy and numeracy including modelling appropriate language
- Aspire to develop own professional skills and qualifications
- Use all forms of social media appropriately
- Take responsibility for the reputational management of all sites across the Trust
- Contribute to systems of evaluation and performance of the organisation positively

### **About you...**

This is the job for you if you hold the following qualifications, experience, knowledge, skills and values:

#### **Qualifications and Training**

Essential

- Qualified Teacher Status or Degree & Relevant Experience in Maths
- At least 2 years teaching experience

#### **Experience, Knowledge and Skills**

Essential

- Good teaching performance in the classroom with students of a relevant age
- Successful experience of working as a member of a team
- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people

- Clear vision and understanding of how to implement and sustain a high quality of teaching and learning
- Excellent Literacy and Numeracy skills
- Specialist skills in a National Curriculum area
- Good ICT skills to effectively support learning
- Excellent organisational skills
- The ability to use initiative, creativity and flair in the classroom
- A knowledge and commitment to safeguarding and promoting the welfare of students
- A thorough knowledge of the National Curriculum and assessment.
- An understanding of the National Frameworks related to teaching
- Committed to raising standards within the Academy

#### Desirable

- Successful experience of teaching students with SEN/EAL
- Skills in areas which will further support and develop extra-curricular activities in the Academy
- An interest in developing a role as a subject leader

#### **Values and Personal Competencies**

##### Essential

- Ability to establish professional, effective working relationships with a range of partners/colleagues and students
- Belief in the unique potential of every student
- Passion for lifelong learning
- Ability to establish good, professional relationships with all stakeholders.
- Good level of self-motivation
- High standards of written skills. Has the ability to work under pressure and meet competing deadlines
- Projects a professional image for the Academy
- Flexible approach to the Academy
- Excellent time keeping and attendance
- Committed to the values and vision of the Trust.
- Team focused with the ability to work independently and take initiative.
- Committed to equality, diversity and inclusion.
- Strong morals, ethics and sound judgement.
- A role model of the Trust's Values.

Winifred Holtby Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The post is subject to a Disclosure and Barring Service (DBS) check.