

PERSON SPECIFICATION

LEARNING SUPPORT ASSISTANT

Range of Duties	Essential	Desirable	How Identified
Qualifications		GCSE grade C or equivalent in English and Maths Word processing	Application form
Experience	Working with children/young people Working in school environment	Experience of supporting teachers in at least one curriculum area Experience of supporting pupils with specific learning difficulties	Application form Interview Reference
Skills	A good standard of literacy & numeracy Good relationships with pupils Co-operative relationships with staff Good organisational skills Good ICT skills to aid pupils learning Effective communication and interpersonal skills with both adults and children		Application form
Attitudes	Interest in and enjoyment of working with children Punctual and reliable Positive Initiative, flexibility and ability to work independently Awareness of confidentiality issues Commitment to equal opportunities Commitment to Safeguarding Calm under pressure Caring and positive Reflect on and develop professional practice Interacting professionally with colleagues and parents		Application Form Interview Reference
Physical Attributes	Clear and expressive voice Smart appearance		Interview
Other	Interest in and willingness to contribute to Special Educational Needs Department Meetings when reviewing the progress of individual pupils		