

JOB DESCRIPTION



EDUCATION SUPPORT ASSISTANT MATHS

Responsible to: Lead English Teacher

Main purpose: To provide high quality support for teaching and learning in the Mathematic curriculum across the whole school

Duties and responsibilities:

- Provide high quality learning support for the Maths curriculum as directed by the subject teachers;
- Create resources and prepare equipment to ensure the Maths curriculum is delivered as planned and meets individual learning styles and needs;
- Provide targeted interventions for pupils working below age-related expectations in numeracy across all key stages;
- Maintain accurate records of interventions and progress;
- Promote students independence in maths through guided practice and scaffolded tasks;
- Assist with whole school Mathematics-based activities (e.g. Pi Day, numeracy across the curriculum);
- Attend and complete training appropriate to the role as directed;
- Carry out general support duties including personal care and physical management for students as required;
- Ensure that communication with students, staff, and other departments is effective and contributes to securing efficiency and high standards of care and personal development for students within a learning and residential environment;
- Maintain high standards of safety and observe good practice in relation to health and safety and safeguarding in all issues and report any concerns to line management a Designated Safeguarding Lead (DSL).
- Proactively observe and comply with all school policies and procedures including those relating to child protection, equality and diversity, health, safety and security, confidentiality and data protection reporting all concerns to an appropriate person following the relevant recording and reporting processes.
- Be aware of and integrate in own practice the principles of Keeping Children Safe in Education.
- Carry out other reasonable duties as required, maintaining a flexible 'can do' attitude.

Please note that this is illustrative of the general nature and level of responsibility of the work to be undertaken, commensurate with the post. It is not a comprehensive list of all tasks that the postholder will carry out. This job description may be amended at any time in consultation with the postholder.

This role involves contact with and responsibility for children and young people and will be engaged in regulated activity. The law requires this position to have an enhanced criminal background check. This is to protect children and vulnerable adults and to safeguard positions of trust. The position is therefore exempt from the Rehabilitation of Offenders Act. If your application is taken further, you will be asked to declare details of any criminal record, even convictions that are 'spent' according to the act. If you are offered the post this information will be checked against DBS.