

Job Description and Person Specification

Role	Cleaner
Grade and Range:	Grade 1, Points 1-2
Department:	Cleaning
Accountable to:	Site Manager

Position Overview

Under the direction/instruction of the Site Manager the primary purpose of the cleaner role at is to maintain a clean, safe, and welcoming environment for the school's diverse community of pupils, staff, and visitors. As a member of the site team, the Cleaner plays a vital role in supporting the school's vision.

Main Duties

Cleaning Duties

- Clean classrooms, shared areas, and other designated spaces to a high standard, ensuring they are well-maintained and conducive to learning
- Ensure all cleaning and site equipment is kept in a safe and working condition
- Replenish consumables (e.g., soap, paper towels) as needed

Teamwork and Flexibility

- Work collaboratively with the site team and other staff to ensure the school is clean and presentable at all times
- Demonstrate a flexible and adaptable approach to meet the changing needs of the school

Safeguarding

- Maintain a good understanding of the school's safeguarding policies and procedures
- Report any concerns or issues related to the safety and wellbeing of pupils to the designated safeguarding lead (DSL)
- Contribute to the overall safeguarding of all pupils in the school

Support for the Academy

- Ability to work independently and as part of a team
- Excellent attention to detail and commitment to maintaining high standards of cleanliness
- Flexibility and adaptability to respond to the changing needs of the school
- Good communication skills and the ability to interact positively with pupils, staff, and visitors
- Understanding of and commitment to the school's vision of being highly inclusive and supporting children with complex special needs

Health and Safety

- Record any accidents/incidents properly, informing parents and other appropriately.

General Duties

- Be a positive influence on the climate and culture of the Flying High Partnership and be a positive example at all times.
- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall aims of the Flying High Partnership by engaging as an active member of the Central Team.
- Participate in training and other learning activities and performance development as required.
- Recognise own strengths and areas of expertise and use these to advise and support others.
- Be a flexible and supportive member of the team.
- To perform any other task under the reasonable direction of your Line Manager which could include assisting in other areas of the Central Team and schools.

Skills and Experience Required:

The following requirements will be assessed through either the Application Form (AF), during the Interview (I) or as part of an Assessment (AST).

Criteria	Essential	Desirable
Experience		
Previous contract cleaning experience, basic cleaning methods and the use of equipment	AF/I	
Minimum of 2 years experience in an appropriate role.		AF
Commitment to undertake professional training/development relevant to the post	AF/I	
The use of floor maintenance machines and industrial vacuum cleaners	I	
Previous experience working in a primary school or similar provision		AF/I
Other		
To understand customer needs and provide a high standard of customer service		I
Occasional work outside normal working hours - prior notice given		I
Commitment to get stuck in with Partnership and Trust wide activities	I	
NVQ Qualification / Health and Safety qualification in Cleaning/Site Management or willingness to undertake training relevant to the post	I	