

**Job Title:** Project Coordinator

**Salary range:** Scale 5 and spinal point 12 £30, 899 to spinal point 17 £33, 323 Inc. London weighting per annum (Pro rata £26, 779 - £28, 880)

**Contract:** Fixed term 1 year, with potential annual extension

**Hours of work:** 36 hours per week

**Working weeks:** 39 weeks

**Location:** Alperton, London

We are a large, mixed, 11-18 academy with over 350 students in our sixth form. Due to our increased popularity and successes, we have recently expanded our roll to 12 forms in each year group. Alperton Community School is an inclusive school with a student intake that reflects a wonderfully diverse and vibrant local community. Our students are very well behaved, work hard and are ambitious to succeed. Our most recent Ofsted inspection in July 2021 graded our school as Good "Pupils like coming to school and they enjoy their lessons"; "Pupils can focus because they feel safe"; "Leaders' expectations of all pupils are high"; "Pupils behave well in school. They focus on their learning in lessons. Pupils follow teachers' instructions and listen to one another".

Student progress at GCSE and A Level has been well above national averages for many years with disadvantaged students' outcomes closely matching their peers. Our progress 8 score was 0.82 in 2023 (well above average) with A Level progress in the top 1% of schools. We also see high numbers of our students' progress to Oxbridge and Russell Group Universities. Student attendance is excellent and the percentage of students who remain in education, employment or training are also well above national averages.

Recent awards include the 2022 Pearson "Making a Difference" Award; the school was recently shortlisted for the TES School of the Year and won the TES Maths Team of the Year.

This is an exceptional opportunity. It will offer the successful candidate a friendly, highly supportive and committed working environment within a culture of success and professional growth. The school offers excellent support for ECTs in their induction year.



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## The Role

The successful candidate will work with 90 selected students who are at risk of becoming NEET on a day-to-day basis to ensure that they make excellent progress during their time at Alperton Community School. This partnership programme, underpinned by the collaboration of Young Brent Foundation (YBF), Alperton Community School, US Charitable Trust, and the Jason Roberts Foundation (JRF), is designed to empower young girls, enhancing their dedication to learning and enabling them to serve as community role models and mentors.

The successful candidate will ensure that these selected students utilise the workshops, mentoring, trips, skill-building activities and all of the other opportunities that are on offer by the collaboration organisations while carefully monitoring and tracking their behaviour, attendance, punctuality, attainment and wellbeing.

The successful candidate will play a pivotal role in creating effective communication between the partnership, students, staff and the families of the students. Ensuring that students are fully aware of and able to capitalise on the opportunities available to them.

## The Person

Are you motivated, enthusiastic, disciplined, committed, passionate, have excellent communication skills, organised and want to be part of an amazing partnership programme? Do you have experience of working collaboratively, with students and families and able to make a positive difference to young people's lives? Can you relate to young people and act as a positive role model as well being able to work under pressure and proactively address issues? If so, we would like to hear from you.

## The Benefits

Continuing Professional Development

Employee Assistance Programme

Cashback Health Benefits

Cycle to Work Scheme

Pension Scheme

**Closing Date: 14 June 2026 (23:59)**

**Assessment & Interview Date: Week commencing, 15 June 2026**

To apply, please visit our [vacancies page](#). Completed application forms may be emailed to; [hr@alperton.brent.sch.uk](mailto:hr@alperton.brent.sch.uk).



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## Supplementary Information

We are committed to safer recruitment and safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We are an inclusive community school and encourage applications from all sections of the community.

Successful candidate(s) will be required to undertake an Enhanced and Barred Disclosure and Barring Service (DBS) check.

Please note CVs will not be considered as part of your application for this position.

Only successful candidates will be notified. If you do not hear from us within 14 days of the closing date, please assume that you have been unsuccessful on this occasion.



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