

POSITION: MINIBUS DRIVER
REPORTS TO: ESTATES MANAGER / BUSINESS MANAGER

EDUCATION / QUALIFICATIONS	Essential	Desirable
Current Driver's Licence with the D1 category	✓	
Current CPC/PSV Qualification		✓
Must have already passed or successfully complete Minibus (MIDAS) training before transporting pupils	✓	
First Aid trained		✓

SKILLS/KNOWLEDGE		
Minibus/PSV driving		✓
Minibus/PSV driving within an educational setting		✓
Able to use initiative to meet deadlines	✓	
Able to use electronic forms of communication & other software	✓	
Accurate record keeping	✓	
Basic understanding of vehicle maintenance		✓

DISPOSITION & ATTITUDE		
Organised, self-disciplined, reliable, conscientious and honest	✓	
Able to work within a team	✓	
Flexible approach to work and a positive attitude	✓	
Honest & discreet	✓	
Willingness to commit to a whole school ethos	✓	
Understand & maintain professional boundaries when dealing with others	✓	

SAFEGUARDING		
Commitment to the safeguarding and protection of children and to the personal development of our pupils	✓	
Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety	✓	