

# School Medical Officer

## Person Specification: School Medical Officer

	Essential	Desirable	How to be tested
<b>Qualification criteria:</b> <ol style="list-style-type: none"> <li>5 good GCSEs including English &amp; Maths at Grade C or above (or equivalent).</li> <li>Educated to A level or equivalent</li> <li>Good IT skills including Microsoft Office software and management information systems</li> <li>First Aid Training</li> <li>Other health related qualifications</li> <li>Eligible to work in the UK.</li> <li></li> </ol>	<p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Application form</p>
<b>Experience of:</b> <ol style="list-style-type: none"> <li>Provision of basic First Aid.</li> <li>Other First Aid training such as Epi-Pen, Defibrillator.</li> <li>Working with children and/or young people.</li> <li>Working in a medical and welfare environment.</li> <li>Working in an administrative capacity.</li> </ol>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p>	<p>Application form and interview</p>
<b>Behaviours, Skills and Strengths:</b> <ol style="list-style-type: none"> <li>Knowledge of procedures for medical welfare and first aid.</li> <li>Excellent verbal and written communication skills, for communicating with students, staff, parents/carers and health professionals.</li> <li>Able to establish a rapport with young people and their families.</li> <li>Able to deal with medical issues which require a high level of sensitivity and confidentiality.</li> <li>Confident and capable of remaining calm in an emergency situation.</li> <li>Excellent practical skills, particularly in relation to first aid and other health matters.</li> <li>Ability to use IT systems including databases &amp; Microsoft Office products.</li> <li>Excellent administrative skills in particular the ability to pay attention to detail when completing admin tasks to ensure accuracy of records.</li> <li>High levels of honesty and integrity, confidence &amp; self-motivation.</li> </ol>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		<p>Application form and interview</p>
<b>Other:</b> <ol style="list-style-type: none"> <li>This post is subject to an enhanced DBS disclosure.</li> <li>The post holder must be committed to safeguarding the welfare of children.</li> </ol>	<p>✓</p> <p>✓</p>		<p>DBS Process References</p>