



Job Description: Guitar Teacher

Job Title: Guitar Teacher

Location: Hertswood Academy

Salary/Grade: £39,215 FTE

Contract Type: Permanent Part time 1 day a week (to be confirmed with Head of Music)

Hours: 10.35-3.45

Responsible To: Head of Music

We are seeking a passionate and dedicated peripatetic music teacher of guitar (acoustic, electric and bass) to support our Music Department.

The ideal candidate will be an accomplished and enthusiastic guitar teacher, with the ability to engage and inspire pupils through high-quality individual instruction. They will demonstrate strong subject knowledge and a passion for music education, with the ability to nurture students of varying abilities and support their musical development through structured lessons, preparation for examinations, and performance opportunities.

We are particularly keen to hear from candidates who have experience working with young people in an educational setting and who can contribute positively to a collaborative and high-performing Music Department. The successful candidate will be confident in monitoring and reporting on pupil progress, supporting ensemble work (Rockschool) where required and promoting a culture of commitment and musical excellence.

Job Description

Peripatetic teacher of Guitar and Bass Guitar

Main Responsibilities:

To deliver one-to-one and two-to-one acoustic, electric and bass guitar lessons to pupils one day each week during term-time

Run a music after school club (Rockschool)

Assist in the delivery of performance opportunities in conjunction with the Head of Music

Roles and Responsibilities:

- To organise and deliver weekly acoustic, electric and bass guitar lessons at Hertswood Academy, Borehamwood. Lessons at Hertswood Academy are 30 minutes or 20 minutes depending on the age of the child. Lessons must be engaging, inspirational and age appropriate.
 - To maintain high expectations of all pupils' practice and progress and set clear individual targets.
 - To provide termly written reports and maintain appropriate and purposeful communication with parents
 - To prepare pupils for internal and external performances including scholarships, examinations and concerts.
 - To accompany pupils in examinations if possible and appropriate.
 - To keep up to date with administration including completion of registers, using the school's software where necessary.

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school

Person Specification: Peripatetic Guitar & Bass Teacher

Qualifications & Training

Criteria	Essential / Desirable	Assessment Method
High level of musicianship/performance proficiency on Acoustic, Electric, and Bass guitar.	Essential	Application / Audition
Degree in Music, Music Performance, or equivalent professional industry experience.	Desirable	Application
Recognised teaching qualification or evidence of continuous professional development in music education.	Desirable	Application

Experience

Criteria	Essential / Desirable	Assessment Method
Proven experience teaching guitar (acoustic/electric) and bass to young people, preferably within a school or educational setting.	Essential	Application / Interview
Experience preparing students for music examinations (e.g., Rockschoo, RGT, Trinity, ABRSM).	Essential	Application / Interview
Experience leading, conducting, or coaching contemporary music ensembles, rock bands, or "Rockschoo" style clubs.	Essential	Application / Interview
Experience working collaboratively within a wider school music department or team.	Desirable	Application / Interview

Knowledge & Skills

Criteria	Essential / Desirable	Assessment Method
Strong subject knowledge spanning multiple genres (Rock, Pop, Jazz, Classical) and techniques across acoustic, electric, and bass guitar.	Essential	Interview / Audition
Ability to plan and deliver highly engaging, inspirational, and age-appropriate 20- and 30-minute lessons (1-to-1 and 2-to-1).	Essential	Interview / Observation
Strong administrative and IT skills, with the ability to accurately maintain digital registers, monitor progress, and write formal termly reports.	Essential	Application / Interview
Ability to effectively manage student behavior in both individual and small-group club settings.	Essential	Interview / Observation

Ability to provide basic keyboard or guitar accompaniment for students during exams or performances.	Desirable	Audition
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Personal Attributes & Values

Criteria	Essential / Desirable	Assessment Method
A genuine passion for music education and an enthusiastic ability to inspire a love of music in children of all abilities.	Essential	Interview
High expectations of student progress, with a commitment to nurturing musical excellence and student confidence.	Essential	Interview
Excellent communication and interpersonal skills for building positive relationships with pupils, parents, and school staff.	Essential	Interview
Highly organised, punctual, and reliable, with the ability to manage a shifting timetable independently.	Essential	Application / Interview
Commitment to safeguarding and equality	Essential	Application/ Interview

Additional Information

- **Safeguarding:** *Hertswood is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for this post.*
- **Equal Opportunities:** *Hertswood is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.*
- *These roles and responsibilities provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the level of this post.*

