

Teaching Assistant Person Specification

1	EXPERIENCE	Essential	Desirable
♦	Experience of working in a school environment for at least 12 months		✓
♦	Evidence of qualification relevant to education		✓
♦	Experience of working with children of a relevant age	✓	

2	QUALIFICATIONS & TRAINING	Essential	Desirable
♦	Good numeracy/ literacy skills	✓	
♦	Completion of DfES Teaching Assistant qualification		✓
♦	Additional training, qualifications, personal and professional development		✓

3	KNOWLEDGE & UNDERSTANDING	Essential	Desirable
♦	An understanding of child development	✓	
♦	An understanding of classroom roles and responsibilities and your own position within these.	✓	
♦	Ability to communicate effectively, verbally and in writing	✓	
♦	Ability to relate well to children and adults	✓	
♦	Ability to use basic technology – laptop/ iPad	✓	
♦	First Aid trained (or prepared to undertake training)	✓	

4	SKILLS	Essential	Desirable
♦	Effective organisational skills	✓	
♦	Requires minimum supervision	✓	
♦	Able to quickly adapt to changing situations within the school environment	✓	
♦	Good communication and inter-personal skills	✓	
♦	Can develop good, appropriate relationships with children and staff and stakeholders	✓	
♦	Actively contribute to a happy, safe and supportive environment	✓	
♦	Able to work within a team and is flexible to change	✓	
♦	Commitment to on-going professional development	✓	

5	PERSONAL ATTRIBUTES & QUALITIES	Essential	Desirable
♦	Value the diversity of individuals	✓	
♦	Friendly	✓	
♦	Willingness to be flexible with working hours to respond to the schools needs	✓	
♦	Ability to communicate in a positively, effective and appropriate manner	✓	
♦	Adaptable	✓	
♦	Commitment to engage with the values of the school	✓	
♦	Approachable	✓	