



TRUE LEARNING PARTNERSHIP



Glossopdale School & Sixth Form Network Technician Recruitment Pack

<https://www.truelearning.org.uk/vacancies>



ASPIRATIONAL

We encourage everyone to dream big and pursue excellence.



COLLABORATIVE

We work together, valuing diverse perspectives and shared success.



COMPASSIONATE

We act with kindness, respect, and a genuine desire to serve others.



CURIOUS

We foster innovation and a love of learning for all through inquiry and creativity.



INCLUSIVE

We ensure everyone feels valued, supported, and able to contribute fully.



TRUE LEARNING PARTNERSHIP

Our Mission

To inspire and empower every individual within our trust to achieve their fullest potential.

We are committed to providing a safe, inclusive, and innovative learning environment where compassion and collaboration thrive. Encouraging high aspirations, courage and curiosity, we equip all members of our community with the skills, confidence, and character to make a meaningful, positive impact in their communities and beyond.



Inspiring the best in everyone

Welcome to Glossopdale School & Sixth Form, part of the True Learning Multi-Academy Trust

Dear Candidate,

Thank you for your interest in joining Glossopdale School & Sixth Form. Our school is an oversubscribed 11-18 comprehensive secondary school which serves the Glossop and wider community. We are a warm and caring school that has the highest expectations of students and ourselves, where every student is expected to work hard, behave well and contribute positively to the school community.

We are seeking a proactive and reliable Network Technician to provide high-quality IT support across the school and wider Trust. The successful candidate will troubleshoot devices, networks and systems, deliver responsive support to staff and students, and manage helpdesk tasks effectively to ensure issues are resolved within agreed timeframes. You will communicate clearly with both technical and non-technical users, work collaboratively as part of the Trust IT team, and demonstrate a positive attitude, strong problem-solving skills and a willingness to learn.

We exist to empower our students to find their purpose, develop high aspirations and thrive, both academically and personally. We provide a knowledge-rich curriculum which exposes students to powerful knowledge, places them on an ambitious pathway and develops the character traits needed as young people and into adulthood. Our core purpose is not merely finite 'success' for our students but our culture and curriculum enables them to thrive – to continually grow and flourish.

We are explicit about the culture we want to create and have clear ideas of the desired behaviours necessary for our students to succeed. At Glossopdale School & Sixth Form, we maintain a relentless focus on the day-to-day actions, behaviours and routines within the school and adopt a disciplined approach to teaching students effective learning habits. We communicate and practise these regularly, as both staff and students.

While with us, we encourage every member of staff to stretch themselves and we give everyone access to a wide range of learning and development opportunities. We are a research-based school with the aim to develop highly effective evidence-based practices including teaching, learning and assessment, where we collaborate as a whole staff to persistently improve our pedagogy and where we evaluate our practice habitually.

We have some of the best facilities in the area having fully rebuilt our school in 2018. This not only provides both staff and students with everything they can expect for modern teaching and learning, but also gives us exceptional environmental credentials.

I am extremely proud to be the Headteacher of Glossopdale School & Sixth Form and consider it a privilege to be a part of such a vibrant and caring learning community. If you think this sounds like your sort of school, then we very much look forward to receiving your application to join us.

Kate Smith
Headteacher

Job Description & Person Specification

Role:	Trust IT Technician
Grade	Derbyshire Grade 6
Salary:	£25,989 - £26,458 FTE (37 hours per week)
Annual Leave:	26 days increasing to 31 days after 5 years' service

To ensure high-quality IT support for staff and students across all Trust schools and the Trust Corporate team, accurately record and update issues on the IT Services Helpdesk and resolve them within agreed timeframes.

	MAIN RESPONSIBILITIES FOR THIS JOB ROLE
1	Support staff and students by troubleshooting computer systems to meet curriculum needs.
2	Ensure maximum equipment availability and usage by repairing and advising staff on equipment and cabling.
3	Install and maintain computer networks, ensuring up-to-date anti-virus and software under the direction of the Trust IT Team.
4	Ensure all users can fully utilise systems by providing software support and producing user-friendly guides under the Trust IT Teams direction.
5	Assist with email, internet, and website development and maintenance for the school.
6	Undertake personal, and professional development and respond to the changing needs of the job.
7	To provide limited reprographics and resource support to staff, including the preparation and printing of classroom and extracurricular materials (e.g. booklets, worksheets, and supporting documents).
8	Support the management and administration of the school's MIS system. Consult with internal and external support desks to resolve system issues.
9	Provide ICT training across all trust schools as required.
10	Some out of hours working will be required to support school events, such as open evenings and parents' evenings which take place throughout the year.
11	Provide IT support throughout the exam periods through the provision of IT (as per individual requirements for laptops etc.) and provide support for the online testing.

Notwithstanding the detail in this job description, in accordance with the Trust's Flexibility Policy the job holder will undertake such work as may be determined by the Trust Leader/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.

Person Specification for the Network Technician role

QUALIFICATIONS AND TRAINING	
Essential	Evidence
To have GCSE or equivalent including Mathematics and English at Grade C/Level 2 or above	AF
To have excellent organisation and communication skills	AF
Desirable	
To have recent experience of working with networks, servers, PCs, email and security systems	AF
RELEVANT SKILLS AND EXPERIENCE	
Essential	
1) To have some knowledge of systems and software	AF
2) To have experience of working in a demanding environment and remain calm under pressure	I + R
3) To be able to work with a range of staff, students and outside agencies	I + R
KNOWLEDGE AND UNDERSTANDING	
Essential	
To be able to manage competing demands	I
To be aware of unique demands of working in a school environment.	AF + I
To be capable of learning new technologies	I
To be approachable and flexible to ensure successful outcomes	I
INTERPERSONAL SKILLS	
Essential	
1. To possess high quality interpersonal and communication skills	AF + I
2. To be able to show initiative and implement change	I
3. To be able manage your own workload	I + R
4. To be able to work as a member of a team	I + R
ABILITIES	
Essential	
To demonstrate commitment, reliability and integrity.	I + R
To display commitment to the protection and safeguarding of children and young people	AF + I
To have the ability to relate to and promote the ethos of the school and Trust	AF + I
To have excellent attendance and punctuality	R+I
To be willing to undertake training as required	AF + I
To be committed to promoting equal opportunities in the widest context.	I

Key to evidence source:

AF = Application Form

I = Interview

R = Reference

Core responsibilities for all employees

1. Health & Safety

All True Learning staff must remain vigilant and comply with all relevant health and safety policies and procedures. Everyone must take reasonable care of their own safety and the safety of others. Any accidents or incidents must be reported promptly, and concerns should be raised through the appropriate channels, such as line managers, the Director of Operations, the site management team, or another member of the Senior Leadership Team (SLT).

2. Equality & Diversity

True Learning staff are expected to promote equality of opportunity for all students and staff, both current and prospective, and to support an environment that values diversity and respect. True Learning believes that all individuals are of equal value and we are committed to equal opportunities for all.

3. Data Protection

All True Learning Partnership employees are accountable for maintaining the accuracy and appropriateness of the data they handle. They are also responsible for using and processing personal data in accordance with GDPR 2018. Personal data should not be kept longer than necessary for the intended purpose(s) related to their position in the Trust.

4. Safeguarding & Child Protection

True Learning is dedicated to protecting and advancing the well-being of children and young people. We expect all of our staff to uphold this commitment by strictly adhering to the Trust's Safeguarding and Child Protection policies and procedures at all times.

As the position you are applying for gives you privileged access to vulnerable groups, you are required to disclose all spent convictions and cautions under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 unless it is a "protected" conviction/caution under the amendments made to the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 (in 2013) and, therefore, not subject to disclosure.

Key Information regarding the Application Process

To Apply

Completed application forms should be submitted via My New Term.

Please **do not** include your name when completing your supporting statement.

Only completed application forms will be submitted for shortlisting, CVs will not be accepted.

Key Dates

Closing date for applications: Monday 22 June 2026 at 10am

Interviews will take place later that week

Benefits

At True Learning Partnership, we're proud to support our staff both in and outside of work. We're committed to your wellbeing, professional growth, and maintaining a healthy work-life balance.

Our benefits package includes a wide range of support and resources, such as wellbeing tools, a confidential Employee Assistance Programme (EAP), learning and development opportunities, and access to discounts on everyday spending and lifestyle services.

Other benefits include;

- Pension Scheme
- Cycle to Work Scheme
- Eye Care Vouchers
- Seasonal Flu Jabs
- Access to free CPD courses
- Strava – True Learning Runners

Safer Recruitment Information

True Learning Partnership is an inclusive Equal Employment Opportunity employer that considers applicants without regard to gender, gender identity, sexual orientation, race, ethnicity, disabled or veteran status, or any other characteristic protected by law. We welcome applications from all individuals regardless of individual background or circumstance. Please note if you are shortlisted, an online search will be carried out before interview which may identify any incidents or issues that have happened, and are publicly available online, which we might want to explore with you at interview.

True Learning Partnership is committed to safeguarding and promoting the welfare of all children and young people and preventing extremism; all staff must ensure that the highest priority is given to following the guidance and regulations to safeguard children and young people.

The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS) and obtain any other statutorily required clearance. Employment will also be conditional on the receipt of at least two acceptable references (one of which must be from the current/latest employer) and evidence of the formal qualifications required for the role.

Trust Safeguarding Statement

True Learning Partnership recognises the important role that our schools and their staff have in the wider safeguarding system for children. ALL staff have a responsibility to provide a safe environment in which children can learn. True Learning Partnership fully adopts statutory guidance "Keeping Children Safe in Education" (September 2025).

True Learning Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Our schools are a safe place for children, where our responsibilities for safeguarding children are taken seriously. As a Trust, we are responsible for ensuring that all our schools have thorough and robust child protection and safeguarding policies and procedures.

Should you have safeguarding concerns regarding any pupil at any of our schools, please speak to one of the Designated Safeguarding Leads at that school.

True Learning Partnership Designated Safeguarding Officer is Catherine Holyland, Deputy Head Teacher at Poynton High School. If you wish to contact her directly please e mail Cholyland@truelearning.org.uk

True Learning Partnership Trust Board safeguarding representative is Julie Sutton. If you wish to contact them, please e mail info@truelearning.org.uk stating that the e mail relates to a safeguarding issue.

Our schools' Local Governing Bodies are regularly updated about child protection, bullying and safeguarding policies and practices by the relevant school Head Teachers, and other members of the Senior Leadership Team. This information is reported to the Trust Board.

For further details on roles and responsibilities, and recording information regarding Safeguarding, please see the Safeguarding Policy and Procedures documents held by each school in our Trust.



**TRUE LEARNING
PARTNERSHIP**

Contact Us



True Learning Partnership

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E: recruitment@truelearning.org.uk

