

<b>JOB DESCRIPTION</b>	
<b>Job Title</b>	<b>Director of Mathematics</b>
<b>Salary Scale</b>	
<b>Responsible to</b>	<b>Assistant Principal</b>

## **VISION AND PURPOSE**

1. To lead on the development of new ways of thinking about the curriculum and teaching and learning to develop learner competence in the subject.
2. To lead the key subject areas in understanding and developing high quality and innovative provision within the emerging competency based curriculum.
3. To lead on the development of the subject in all curriculum areas particularly in the context of the intervention strategies used throughout the Academy and essential cross-curricular initiatives.
4. To ensure the requirements of the Academy Staff Handbook are applied consistently across the Team in terms of the:
  - Smooth day-to-day running of Ormiston Victory Academy;
  - To ensure all staff are aware of all Academy policies; and
  - Implementation of the quality assurance procedures for all aspects of the work of the Academy.
5. To liaise with senior colleagues at other Ormiston Academies to support strategic development, share good practice and plan collaborative activities.
6. To ensure that the federation of Ormiston Academies is always presented positively within and beyond the Academy.

## **ACCOUNTABLE FOR**

- The vision for teachers of the subject and the high aspirations for the achievement and personal development all students in our Academy.
- Ensuring that the teaching of the subject is always good, and often outstanding.
- Providing high quality leadership to create an effective team.
- High quality leadership to ensure the overall quality and coherence of teaching schemes for the subject.
- Effective liaison with the Assistant Principal to ensure that procedures are undertaken for recording, monitoring analysing and acting upon a range of data including student attendance, punctuality, referrals and academic records from all subject areas to enable teachers of the subject to:
  - Track student overall attainment and achievement on a regular basis;
  - Evaluate the quality and appropriateness of students' overall negotiated individual learning plans; and
  - Identify when intervention is necessary (e.g. when underachievement is identified, additional challenges are required and/or links needed to outside agencies).

- The assurance that the Academy Quality Assurance procedures are undertaken rigorously by the Team.
- Effective liaison with the Assistant Principal, other members of SLT, SENCO, and Librarian to ensure coherence across the Academy in strategies used to improve the key subject skills of all students.
- The quality of the subject plans to include – SEF, TIP and RAP's.
- For the smooth day to day running of the subject team.
- To ensure the subject team adhere to all Academy Policies.
- Well informed advice based on their knowledge of national developments and the views of students and their parents/carers to the Principal and the Board of Governors regarding all aspects the subject.
- In cooperation with the Vice Principal Curriculum to deliver high quality mentoring and coaching to the teachers of the subject regarding learning and teaching, the structure and delivery of the curriculum and care, welfare, guidance and support.
- Sound financial management within the budgets that have been set for the subject.
- Effective partnership relationships with outside agencies providing support for the subject.
- To ensure the subject team keep up to date with the Academy's procedures for Safeguarding and Child Protection, reporting any concerns to the Senior Designated Person.
- The line management arrangements for the performance management and professional development of all members of the subject team.
- Where applicable, any teacher entitled to safeguarded sums may be allocated additional responsibilities commensurate with the safeguarded sum for the period of safeguarding.
- Undertaking any other professional duties of the Principal which are reasonably delegated to her/him by the Principal or Board of Governors.

## PERFORMANCE MANAGEMENT

Participating in the Academy's arrangements for performance management, professional development and the Academy's arrangements for quality assurance and internal verification.

## CONTEXT

All staff are part of a whole Academy team. Each individual is required to support the values and ethos of the Academy and Academy priorities as defined in the Academy Improvement Plan. This will mean focusing on the needs of colleagues, parents and students and being flexible in a demanding environment.

**Due to the nature of this job, it will be necessary for the appropriate level of checks with the Disclosure and Barring Service to be undertaken. It is essential you disclose whether you have any pending charges, convictions, bind-overs or cautions and if so, for which offences. This post will be exempt from the provisions of Section 4, (2), of the Rehabilitation of Offenders 1974 (exemptions) (Amendments) Order 1986. Therefore, you are not entitled to withhold information about convictions which for other purposes are "spent" under the provisions of the Act. Any failure to disclose such convictions will result in dismissal or disciplinary action by the Academy.**

<b>Signature</b>	
<b>Print Name</b>	
<b>Date</b>	