

Reed's School Job Description

HEAD OF ATHLETIC DEVELOPMENT

Reed's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The Role and Department:	<p>The Head of Athletic Development will be responsible for the planning, development, and delivery of coaching within all areas of the Reed's Strength & Conditioning programme.</p> <p>The role-holder will be responsible for optimising the development of pupils of all standards in order to enhance Reed's current position in school sport.</p> <p>There will also be a requirement to contribute and coach within our major sports programme, taking teams throughout the academic year.</p> <p>The role will be full-time, term time only and the role holder will be expected to attend fixtures at weekends across all 3 terms.</p> <p>This role will report into the Director of Sport.</p>
Main Duties and Responsibilities:	<ul style="list-style-type: none"> • Lead and inspire S&C coaches across the programme. • Deliver high quality sessions throughout the school, to all ages and increasing ability levels. • Promote Reed's S&C benefits internally to Sports Department and beyond. • Manage a programme of before school, timetabled, lunch time and after-school training. • Manage and coordinate the High Performance Programme, in liaison with the Director of Sport. • To ensure safe practice at all times in the school's gym. • In liaison with the Heads of Sport, manage players' workload. • Oversee the session planning of all Sports and Academy scholars. • Enhance the professional skills of all involved in S&C and appraising their performance through CPD.

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- Maintain positive and effective communication with all members of the Reed's community including pupils, parents and staff.
- The upkeep of spreadsheets, SOCs and SIMS for session information, registers and data.
- Produce risk assessments for S&C and ensure that the school adheres to directives and guidelines issued.
- Management of the S&C budget and development of equipment and facilities.
- To communicate with the Medical Centre and physiotherapy team regarding injuries and plans for rehab.
- Oversee effective use of facilities.
- Contribute to a briefing for all sports staff at the beginning of term.
- Engage with outside bodies and professional coaches to enhance provision for elite athletes.
- Devise, review and implement a plan for the recruitment and retention of sports scholars.
- Use post-game statistical analysis, including GPS and video, to enhance the physical performance of athletes.
- To lead on Sport & Academy scholarship assessment days.
- To attend Heads of Sport meetings and contribute to the overall management and strategic development of sport.
- Undertake such other comparable duties as the Headmaster requires from time to time.
- Promote and safeguard the welfare of children and young people for whom you are responsible and with whom you come into contact.

Reed's School Person Specification

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	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> UKSCA Full Accreditation qualification (or working towards). 	<ul style="list-style-type: none"> Qualifications in coaching other sports. MSc in Strength and Conditioning or related post-graduate qualification.
Experience	<ul style="list-style-type: none"> Previous sports coaching experience at all levels and differing ability needs. Previous experience of working with children. Experience of working co-operatively as part of a team. Running a programme and experience working with elite athletes. 	<ul style="list-style-type: none"> Ability to demonstrate creative and innovative approaches to enthusing and challenging pupils.
Skills	<ul style="list-style-type: none"> Excellent planning and organisation skills. Excellent communication skills. Ability to set effective, realistic and challenging lesson objectives. Ability to use video analysis software to enhance the players understanding and development. Ability to gather, evaluate and analyse assessment data to inform coaching. 	
Knowledge	<ul style="list-style-type: none"> Excellent S&C knowledge and passion for sport. 	<ul style="list-style-type: none"> Insight into pupil learning needs.

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Personal competencies and qualities	<ul style="list-style-type: none">• Motivation and enthusiasm to work with young people.• Ability to act as a role model for pupils and staff through demonstrating high standards of personal and professional conduct.• Ability to form and maintain appropriate relationships and person boundaries with children and young people.	
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