

Job Advert – Library and Independent Learning Manager

Salary range:	Scale SO1 and spinal point 23 £36, 735 to spinal point 25 £38, 664 Inc. London weighting per annum (Pro rata £31, 837 - £33, 509)
Contract:	Permanent
Start date:	September 2026
Hours of work:	36 hours per week
Weeks per year:	39 weeks
Location:	Alperton, London

Aspire | Commit | Succeed

We are a split-site school, with a short walk of approximately 8 minutes between sites, and on-site parking is available.

The role

This is an exciting opportunity to lead a high-quality library service that plays a central role in supporting students' reading, research and academic development. Working across two well-resourced library spaces, you will oversee daily operations, manage a small team and coordinate a range of literacy, research and study-skills interventions. You will also lead the delivery of the Extended Project Qualification (EPQ), ensuring a well-structured taught programme, high-quality supervision and strong outcomes for Sixth Form students.

The Person

We are looking for an enthusiastic, well-organised colleague who is passionate about working with young people and committed to promoting reading, literacy and independent learning. You will bring a love of learning, strong interpersonal skills, and the ability to build positive relationships with students and staff. We can provide training on our specific library management systems, so formal library experience is not essential. However, confidence with ICT and an interest in library and/or learning-resource work will be beneficial. You will be creative in engaging young people with reading and research, proactive in managing a busy service across two sites and able to lead, motivate and support colleagues and EPQ supervisors to deliver excellent provision.

What We Offer

As part of our commitment to staff wellbeing and development, we offer a comprehensive benefits package, including:

- Extensive CPD and professional growth opportunities
- Employee Assistance Programme
- Cashback Health Benefits
- Cycle to Work Scheme
- Pension Scheme
- Opportunities for progression and leadership

Supplementary Information

- Applicants who have applied for this post in the last 6 months need not apply.
- We are committed to safer recruitment and to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. We welcome applications from all sections of the community.
- The successful candidate(s) will be required to undertake an Enhanced and Barred Disclosure and Barring Service (DBS) check and register the DBS on the Update Service.
- Please note: CVs will not be considered as part of your application.
- Applicants may be contacted for a brief pre-screening call as part of our interview process to assess their suitability for the role.
- Only successful candidates will be notified. If you do not hear from us within 14 days of the closing date, please assume you have not been successful on this occasion.