

## Site Assistant

EDUCATION	Requirement:	Assessed at:
General level of literacy and numeracy skills		
Evidence of further professional development		
Qualified in a trade eg Plumbing, Carpentry, Electrics, Decorating		
First Aid Qualification or willingness to work towards		
PROFESSIONAL KNOWLEDGE, SKILLS & COMPETENCES	Requirement:	Assessed at:
Good written and non-verbal communication skills		 
Good at general maintenance		 
Good at remedial maintenance		 
Good at scheduling work loads		 
EXPERIENCE OF	Requirement:	Assessed at:
Experience of working effectively in an education environment		 
Ordering materials and dealing with sub-contractors		 
Working in a trade environment		 
General DIY background		 
Site security		 
KNOWLEDGE & UNDERSTANDING	Requirement:	Assessed at:
Ability to work effectively as part of a team and to apply given instructions		 
Good Communication skills with people at all levels (Children and adults)		 
Commitment to high standards, best value and continuous improvement		 
A 'can-do' approach and positive attitude to innovation and change		 
Personal qualities:		 
ATTRIBUTES	Requirement:	Assessed at:
Committed to the values aims of Wootton Park School		 
Committed to Equality and Diversity		 
Committed to own continuing professional development		 
Clear view of what high standards and performance looks like		 
Proactive / strong problem solver with the ability to make things happen		 
Attention to detail		 
Team Player and ability to work on own		 
Enthusiasm		 
Initiative and self-motivation		 
Flexibility, creativity and ability to think laterally		 
Stamina and a capacity for hard work		 
Ability to be reflective and self-critical		 