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# Welcome

# Dear Potential Applicant

Thank you for applying to work at Dulwich College. I hope that you will find the prospectuses and web pages useful and feel that they provide a better understanding of our aims, values and ethos. I also hope this booklet makes you feel you might thrive here, would like to join us and make a great professional contribution.

At heart, the College's focus ensures the wellbeing, experience and achievements of our pupils. We want them to be happy, to flourish and to get the very best from their time here. These aims also allow us to have a positive relationship with our families, and uphold our reputation and strategic ambitions.

We have a large, diverse, dedicated and talented team of colleagues. It is a huge collective effort to achieve our annual and long-term goals, and we could not do this without everyone working together in a diligent and goodhumoured manner.

As well as rewarding and fun, being part of the College is demanding at times and we have high expectations of all our colleagues. There are, however, many advantages and opportunities, which are better explained in this booklet. Put simply, we wish to get the best from everyone and we will seek to invest in you and develop you during your time with us. We recognise that many of our colleagues are professionally ambitious. We will certainly help you in your aims, through mentoring, professional development courses and career opportunities.

We are fortunate to have a large College community, with several career pathways and experiences available. We hope that you will enjoy working here, really understand the value the commitment shown by everyone and wish to play your part in the exciting life of Dulwich.

### Mr Robert Milne

Master



# The College

Dulwich College is an academically selective independent boys' school in south east London with a tradition of inspired teaching, genuine scholarship and co-curricular breadth.

Situated in 70 acres, yet only 12 minutes by train from central London, the College enjoys outstanding academic, co-curricular and sporting facilities, including The Laboratory, a RIBA National Award-winning Science and Arts building. There has also been an extensive refurbishment of its iconic Grade II\* listed Barry Buildings and surrounding landscaping.

Further information about the College can be found on our website www.dulwich.org.uk



# Vision, Values and EDI

### Vision

Our vision is to be an outstanding school inculcating in every pupil an aptitude for work and study and a sense of service so they have the potential to make a positive difference in the world.

## Values

Our values are purpose, kindness and joy and through these values we seek to encourage curiosity and creativity, compassion and open-mindedness, resilience and integrity, and a collaborative outlook and an appreciation of how we all benefit from living and growing in a diverse and inclusive society.

## Equity, Diversity and Inclusion

We proudly celebrate the diversity that exists within our pupil and staff bodies, as well as in our alumni and parent communities, and recognise the important role that our rich array of backgrounds and experiences plays in building a vibrant, forward-looking community. As a result, Dulwich College stands firmly against discrimination and exclusion in all its forms.

We strive to build a supportive community that encourages a sense of social responsibility and which promotes the fundamental British values of democracy, individual liberty, respect and tolerance, and the rule of law. We will continue to work alongside members of our community to progress our inclusion work and embed our core values across all aspects of College life.

All staff have a responsibility to safeguard and promote the welfare of children. The post holder will undertake the appropriate level of training and is responsible for ensuring that they understand and work with the safeguarding policies of the organisation.

As an employer we are committed to promoting and protecting the physical and mental health of our staff.

# Dulwich College Staff



Katy Millis Head of Sustainability

Coming from a background in retail management, I joined Dulwich College 22 years ago as the manager of our school shop. The Commissariat. After a number of years in this role I was promoted to head of procurement. Aspects of this role include buying FF&E for new builds, tendering for uniform and sports kit supply and looking after the Colleges utilities portfolio. My interest in Climate Change along with my role in the acquisition of the Colleges energy, water and consumables naturally lead to my current role managing the College Sustainability Action Plan. On a personal note, the College has been a great place to work with opportunities to assist with events such as Christmas Fairs and charity fundraising. I have also enjoyed making friends with both my immediate peers and within the wider college community.



Colm O Siochru Head of Upper School

I came to Dulwich – and to teaching – following graduate study in History. Although I'd done some undergraduate tutoring and taught on summer schools for 6th Formers considering History at university, I had limited experience in a classroom setting when I first came to interview. The pupils, and the warm, collegial atmosphere set me at ease. The College took a punt on me, trained me to teach, and helped me harness what skills and passions I have to become the best teacher I could be. There's a real system of support: from Staff Tutor and Head of Department to the camaraderie of colleagues and mentors interested in your career progression. After three years here, I became Head of History; four years later, I've taken on a new challenge as Head of Upper School. Dulwich College is a busy and demanding place to work – but if you want to teach at an institution that values intellectual ambition, personal development, and social mission, a very rewarding one, too.



Jo Foster Upper School Registrar

I was thrilled to join Dulwich as Upper School Registrar having enjoyed a long and positive connection through my children who were all pupils here. I work alongside a talented, diverse, and dedicated teaching and operational team for whom it is clear that the wellbeing and success of the College's students, as well as its staff, is paramount. The enthusiasm is infectious with opportunities for staff involvement across the College and career progression. My work is varied with each day bringing something new; I could be touring an international student and their family, talking to Year 10 students about joining the College and the bursaries and scholarships available, running entrance examinations, and mentoring one of our EPQ students. Dulwich is a special place to work, and I feel fortunate to be part of a dynamic, busy, and welcoming community where everyone is valued and respected.



Alice Gardiner Financial Controller

I was attracted to the role of Financial Controller as I considered it to be a great opportunity to transition into a financefocused position within a supportive, socially conscious, academically minded, and future-focused organisation. I have thoroughly enjoyed settling in – one of the first things that struck me was how friendly and welcoming everyone is. I spent 18 years working for a global professional services firm Ernst & Young (EY). My career at EY covered a diverse range of roles from client delivery for financial services firms to strategic initiatives and latterly as Operations Director for the UK Financial Services Strategy & Transactions team. In addition to my role at the College, I am also the Honorary Treasurer and a Trustee for Home-Start Southwark and a current Dulwich College parent.



# The role

## About the Role

Dulwich College is seeking an enthusiastic and experienced Rowing Coaches to lead, inspire, and develop our rowing squad. You will play a key role in fostering a passion for rowing, promoting safe practice, and helping athletes reach their full potential.

# Key Responsibilities

- Coaching and developing individual skills and crew performance
- Monitor athlete progress and provide regular feedback and reports
- Attend training camps and races as directed by Head of Rowing
- Maintain accurate records on college systems and assist with equipment maintenance
- Support safeguarding and ensure compliance with British Rowing safety and behavioural standards
- Contribute to other rowing groups and help with PE and Games as needed
- Support the coaching of the Girls Schools: Sydenham High & JAGS

85+

clubs and societies representing enthusiasm, innovation and diversity

150+

visiting speakers at the College every year

200

pupils at Dulwich have free or subsidised places



# Job description

## Job title

Rowing Coach (Part-Time)- 4 Positions Available

# Reporting to

Head of Rowing

# Period of employment

Fixed Term until end of Summer Term

# Hours of work

15 hours per week (flexible, including afternoons & Saturdays during term time)

## Salary

£18 per hour

## **Probation Period**

One term



All staff have a responsibility to safeguard and promote the welfare of children. The post holder will undertake the appropriate level of training and is responsible for ensuring that they understand and work with the safeguarding policies of the organisation.

All staff must take care of their own health and safety and that of others, observe applicable safety rules, follow instructions for the safe use of equipment and co-operate with managers on health and safety matters (including the investigation of any incident).

References: The appointment is subject to receipt of references satisfactory to the College.

Police Clearance: The appointment is subject to police clearance as required by law for the protection of children and to compliance with proof of identity and addresses over the last five years in accordance with the stipulations laid down by the Disclosure and Barring Service.



Person Specification				
	Essential	Desirable	Assessment	
British Rowing coaching qualification (preferably UKCC Level 2 or equivalent)	Х		Application Form	
Minimum 2 years junior coaching experience	Х		Application Form & Interview	
Full clean driving licence	Х		Application Form	
Strong communication and interpersonal skills	Х		Application Form & Interview	
Ability to work independently and as part of a team	Х		Application Form & Interview	
Ethusiastic, motivated, responsible and safety-conscious	X		Application Form & Interview	
Willingness to engage in continuous professional development	Х		Application Form & Interview	
Desirable Qualifications and Experience				
RYA Level 2 Powerboat License (support provided if needed)		Х	Application Form	
Experience with Peach Telemetry		Х	Application Form	
Minibus/boat trailer/launch driving experience desirable		Х	Application Form	

# **Personal Qualities**

- Reliable
- Punctual
- Positive
- Hard working

# Employee Benefits Supporting Our Operations Team



# Help to make your money go further

### **Generous pension contributions**

The College matches contributions up to 10% of salary

#### Lunches

Join colleagues for a free lunch at the school cafeteria, or pick up and take-away if you're busy

### Eat out at a discount

Sign up to a TasteCard to receive significant discounts at many high street and local restaurants, as well as coffee and pizza delivery discounts

#### **Retail discounts**

Retail discounts are available through SimplyHealth (automatic membership) and you can sign up to CostCo and TasteCard membership for discounts at CostCo and other high street retailers and major supermarkets

#### Fee remission

Receive significant discount on fees at Dulwich College, Alleyns, JAGs and DUCKS (normal admissions process applies)

# A hand with your wellbeing

### SimplyHealth Cash Back Scheme

A scheme that gives cash back to cover some health expenses, including dental, physio, eye exams and prescriptions

## **Telephone GP Support**

 $24/7\ access$  to online GP consultations, providing advice, diagnosis, referrals and ongoing support

## **EAP (Employee Assistance Programme)**

A 24/7 counselling and advice helpline offering guidance on emotional, financial and relationship matters

## Membership of our sports club

Free family membership at Dulwich College Sports club

#### Eve test

Free tests for regular computer users and a contribution to glasses needed as a result of VDU use

### Flu vaccinations

Free seasonal flu vaccinations, delivered on site

# **Support for your life outside Dulwich College**

## Increasing annual leave

All-year-round roles have 5 working weeks of holiday, rising to 6 weeks after 5 years' service

### **Enhanced family leave**

To support your family when you welcome a new addition

### A new baby perk

A cash contribution from SimplyHealth when you welcome a new baby to your family

### Time off for IVF and assisted conception

Up to 5 days off to attend key appointments

# Help should the unimaginable happen

#### Life insurance

Everybody in one of our pension schemes has life insurance automatically, should the worst happen

#### Accident insurance

A policy that pays benefits following an accident resulting in permanent disability or dental damage

# Help with your commute

#### Bike to work

A tax efficient way to buy a new bike for your commute

### Onsite parking

If you need to drive to work, you'll find free parking onsite

# A boost to your social life

#### Social activities

Social activities run throughout the year ranging from Burns nights to book clubs, from a summer party to staff quizzes

## Free entry to Dulwich Picture Gallery

Show your staff pass for free entry to the Picture Gallery

#### **Discount at Dulwich Golf Club**

Show your staff pass to receive the discounted 'Member's guest' rate

## Discounts for private functions

Significant discounts for events are available (dependent on availability)



# **Application Procedure**

To apply for this role please visit our vacancies page

# Closing date

Sunday 11 January 2026

## Interview date

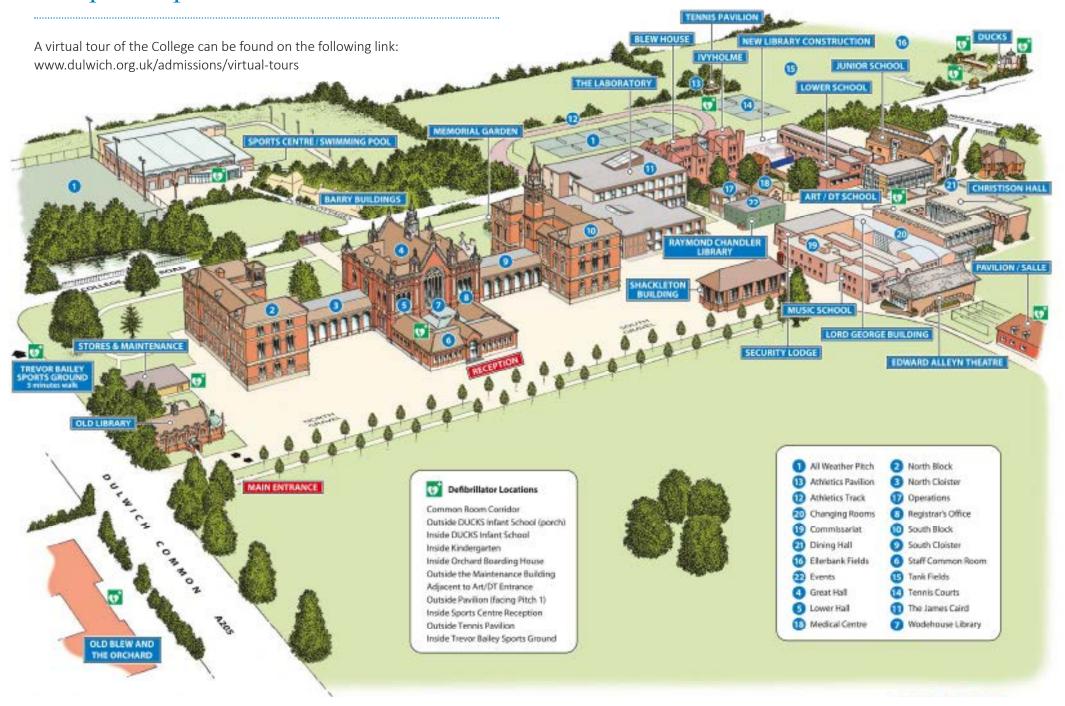
Week commencing 12 January 2026

## Start date

January 2026

We are committed to safeguarding and promoting the welfare of children. This is the responsibility of the whole College community. We all remain vigilant about safeguarding at the College and we never think that child abuse could not happen here or to our pupils. A DBS Disclosure is required to Enhanced level. The DBS Code of Practice and the Standard and Enhanced DBS Privacy Policy can be found on our website. Charity 1150064

# Campus map







# DULWICH COLLEGE

Dulwich Common, London, SE21 7LD Telephone: 020 8693 3601 Email: info@dulwich.org.uk Web: www.dulwich.org.uk

