

St. Joseph's Catholic Primary School



*In the Light of Jesus
we Learn to Shine*

POST TITLE: Teacher

SALARY GRADE: MPR/UPR

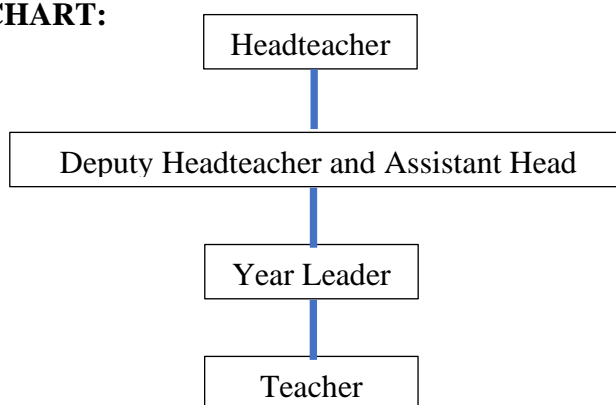
RESPONSIBLE TO: The Headteacher, Deputy/Assistant Head, Year Leader

PURPOSE OF THE POST:

The postholder is expected to be responsible for the education and welfare of a designated group of children in accordance with School Teachers Pay and Conditions document and the Professional Standards for Teachers. To implement the Mission Statement and contribute to the ethos and development of the school through personal example, having due regard for its status as a Catholic school, where all actions and relationships should be founded on Gospel values, the National Curriculum and the policies of the St Thomas Catholic Academies Trust. Additionally, the postholder should also share in the corporate responsibility for the well being and discipline of all pupils. The post holder has a teaching commitment in a primary setting.

The postholder will contribute to whole school self evaluation and assessment practice and the School Plan, SEF/RE, supporting the Catholic ethos, aims and vision of the school.

ORGANISATIONAL CHART:



Principal Responsibilities:

The teacher will undertake all duties required of a qualified teacher identified in the School Teachers' Pay and Conditions Document and will undertake teaching in designated year groups/curriculum area.

1. Deliver high quality teaching, ensuring all lessons and activities are engaging and motivate pupils. Maintain a stimulating environment in which resources are organised to promote effective learning.
2. Assist in whole school, year group and lesson planning which meets the needs of all pupils.
3. Monitor and assess pupil results and progress, ensuring appropriate records have been kept, and use performance data to inform individual pupil, class and year group targets, lesson planning and the preparation of differentiated work, which meets the needs and potential of all pupils.

4. Support the Catholic ethos by involving and preparing pupils in the pattern of worship in the school.
5. Support the school's pastoral system, within the year group, class and with individual pupils; setting high expectations for pupils' behaviour: establishing and maintaining a good standard of discipline through positive and productive relationships.
6. Co-ordinate/ act as a subject specialist in a curriculum area including monitoring and assessment, policy assessment and teaching strategies, consulting with colleagues and feeding back to the Leadership Team.
7. Contribute to the school's performance management process, coaching and mentoring colleagues and PGCE/ITT students, as required, monitoring some teaching in the curriculum area and the input of class support staff.
8. Contribute to the effective deployment of support staff and resources (ICT and consumables) within the class.
9. Play a full part in the life of the community, supporting the ethos of the school, and encouraging staff, parents and pupils to do likewise. Comply with school policies and procedures in areas such as assessment, feedback and marking, behaviour management, communication with parents, teaching English as an additional language, cover, induction, planning, staff meetings and parental events.
10. Ensure personal professional development (CPD), being up-to-date in national, Diocesan and Trust/school development, participating in whole school and individualised INSET and sharing with others. Contribute to the school's safeguarding policies and practices.

DIMENSIONS:

Supervisory Management:

Financial Resources:

Other:

DBS:

Because of the nature of this job, it will be necessary for the Enhanced Barring & Disclosure check to be undertaken. Therefore, it is essential in making your application you disclose whether you have any pending charges, convictions, bind-overs or cautions and, if so, for which offences. This post will be exempt from the provisions of Section 4 (2) of the Rehabilitation of Offenders 1974 (Exemptions) (Amendments) Order 1986.

Therefore, applicants are not entitled to withhold information about convictions which for other purposes are "spent" under the provision of the Act, and, in the event of the employment being taken up; any failure to disclose such convictions will result in dismissal or disciplinary action by the school. The fact that a pending charge, conviction, bid-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.

Disclosures are handled in accordance with the DBS Code of Practice which can be assessed from the Children and Learning Department, HR Division, or on www.disclosure.gov.uk.

Person Specification

This acts as selection criteria and gives an outline of the types of person and the characteristics required to do the job.

Essential (E):- without which candidate would be rejected

Desirable (D):- useful for choosing between two good candidates

Please make sure, when completing your application form, you give <u>clear examples</u> of how you meet the <u>essential and desirable</u> criteria.				
Attributes	Essential	How Measured	Desirable	How Measured
Experience	Teaching in the Primary phase.	1, 2, 5	Working with children with English as an Additional Language and/or Special Educational Needs and/or vulnerable groups Line management of others e.g. TA staff and students.	1, 2
	Using data to inform target setting and planning.	1, 2		1, 2
Skills / Abilities	Able to communicate with a variety of stakeholders in accurate and fluent spoken English (e.g. governors, colleagues, parents, the community, external agencies)	1, 2	Able to lead, coach and mentor others. Experience of use of designated budget for subject responsibility	1, 2
	Able to use IT to support both the curriculum and work organisation	1, 2		1, 2
	Able to work as part of, and contribute to a whole-school, multi-discipline team.	1, 2		1, 2
	Able to identify the necessary resources which ensure high quality teaching and learning.	1, 2		1, 2
	Able to deliver high quality lessons, evaluate the impact of these and develop future planning accordingly.	1, 2, 5		1, 2, 5

Equality Issues	Demonstrable commitment to inclusive teaching & learning.	2, 5		
	Awareness of the effects of discrimination on pupils, parents, colleagues and policy	1, 2		
Specialist Knowledge	Relevant and up to date subject / KS knowledge	1, 2, 5		
Education and Training	Qualified Teacher Status	4	Evidence of meeting the threshold standards.	1, 2
	Evidence of ongoing CPD	1, 2		
	Knowledge of child protection and safeguarding issues.	1, 2	Sustained and substantial performance in the threshold standards.	1, 2
Other Requirements				

**(1=Application Form 2= Interview 3=Test 4 = Proof of qualification
5 = Practical Exercise)**

We will consider any reasonable adjustments under the terms of the Disability Discrimination Act (1995), to enable an applicant with a disability (as defined under the Act) to meet the requirements of the post.

The postholder will ensure that school policies are reflected in all aspects of his / her work, in particular those relating to:

Equal Opportunities

Health & Safety

Safeguarding Children

Data Protection Act (1984 & 1998)

Code of Conduct