



EYFS Teaching Assistant Level 3

Location:	Barcroft Academy
Contract Type:	Permanent
Grade/Salary:	Grade 5 SCP 9 - 17
Closing Date:	Friday 8 th May 2026 at 12pm
Start Date:	September 2026
Positions Available:	1
Interview Date(s):	TBC

About Lighthouse Multi Academy Trust

The Lighthouse Multi Academy Trust, located in the West Midlands, consists of 9 primary schools across the Walsall borough. We are proud to be Lighthouse and across our academies we have:

- 3,000 Amazing Children
- 500 Dedicated Staff Members
- 9 Fabulous Schools
- A uniquely developed Forrest School
- 1 Additionally Resourced Provision
- 2 Special Resourced Provision (SRP's_
- A school with the only Crown Bowling Green in England.



About this Role

The Lighthouse Multi Academy Trust are looking for an individual to work under guidance of teaching/senior staff and within an agreed system of supervision, to implement agreed work programmes with individuals/groups, in or out of the classroom. This includes supporting pupils within the Early Years Foundation Stage (EYFS) through play-based, child-initiated, and adult-led learning.

The role will involve assisting the teacher in the whole planning cycle, including contributing to EYFS curriculum planning, observation, assessment, and the preparation and management of resources. Staff may also supervise whole classes occasionally during the short absence of the teacher. The primary focus will be to maintain good order, keep pupils on task, and support their holistic development. Cover supervision will require responding to questions and assisting pupils in undertaking set activities.

Main Responsibilities (see attached job description for further details):

- Use specialist (curricular/learning) skills/training/experience to support pupils, particularly within EYFS learning and development areas
- Support children's learning through play-based, exploratory and structured activities in line with EYFS principles
- Assist with the development and implementation of Individual Learning Plans (ILPs) and support individual next steps in learning
- Observe, assess, and record children's progress and development, contributing to learning journeys and EYFS assessments
- Establish productive working relationships with pupils, acting as a role model and setting high expectations
- Promote the inclusion and acceptance of all pupils within the classroom
- Support pupils consistently whilst recognising and responding to their individual needs and stages of development
- Encourage pupils to interact and work co-operatively with others and engage all pupils in activities
- Promote independence, self-care, and self-reliance, including supporting toileting, dressing, feeding, and hygiene routines where appropriate
- Foster personal, social, and emotional development, supporting children to build confidence, resilience, and positive relationships
- Promote communication and language development through storytelling, role play, singing, and conversation



- Support early literacy and numeracy development through engaging and developmentally appropriate activities
- Support children during transitions (e.g., settling into school, moving between activities, preparing for Year 1)
- Provide feedback to pupils in relation to progress and achievement
- Attend to pupils' personal needs and implement related personal programmes, including social, health, physical, hygiene, first aid, and welfare matters as required
- Work with the teacher to establish an appropriate, safe, stimulating, and nurturing learning environment, including indoor and outdoor EYFS provision
- Work with the teacher in lesson planning, evaluating, and adjusting lesson/work plans in line with the EYFS framework and individual needs
- Contribute to planning and delivering activities based on children's interests and next steps
- Support baseline and ongoing assessments of pupils' progress, particularly within EYFS developmental stages
- Monitor and evaluate pupils' responses to learning activities through observation and planned recording of achievement against pre-determined learning objectives
- Provide objective and accurate feedback and reports to the teacher on pupils' achievement, progress, and development
- Maintain accurate and up-to-date records, including EYFS learning journeys and assessment data
- Undertake marking of pupils' work and accurately record achievement/progress where appropriate
- Promote positive values, attitudes, and behaviour using developmentally appropriate strategies, managing behaviour in line with academy policy
- Liaise sensitively and effectively with parents/carers, contributing to feedback sessions and supporting home-school communication (e.g., learning journals, online platforms)
- Administer and assess routine tests and invigilate exams/tests where appropriate
- Provide general clerical/admin support, including preparing EYFS learning materials and resources

At The Lighthouse Multi Academy Trust, we put children first, pioneering excellence and championing each and every child. All our academies, ranging from a small infant school to large primary schools, work collaboratively, sharing resources and expertise. Find out more about The Lighthouse Multi Academy Trust and the location of our academies at: www.lhmat.com

If you are interested in this vacancy and would like to arrange a discussion with the People team, or have a tour, please contact peopleteam@lhmat.com

At The Lighthouse Multi Academy Trust, we take the wellbeing and mental health of our staff seriously which is why we are committed to regular reviews of staff well-being and reducing staff workload. We create bespoke career pathways for every member of staff, identifying and growing talent, with outstanding professional development opportunities at every stage of your

Our Ethos: Together, we shine brightly- lighting the way with ambition, blazing a path towards a brighter future for all.



career. We also have an Employee Assistance Programme with a range of resources to support wellbeing which is available to all employees and their immediate family members 24 hours a day, 7 days a week, 365 days a year.

What we offer you:

- A friendly, dedicated staff team who believe in teamwork and building positive relationships across the school, the Trust and in the local community.
- High quality development programme with induction programmes for all new staff.
- Excellent CPD opportunities
- Annual conferences with keynote speakers.
- Access to professional coaching.
- A supportive and collaborative working ethos, including support from the Trust's Central Executive Team and a range of experts, such as specialists in pupil welfare, SEND and behaviour.
- Access to Employee Assistance Programme including free counselling.
- Access to discounts through our Reward partner Perkbox.

Only those shortlisted for interview will be contacted. References will be requested for those shortlisted only and prior to interview. In line with [Keeping children safe in education 2025](#) online searches will be completed as part of the due diligence on shortlisted candidates, searching online content that is publicly available for inappropriate online content that may suggest that a shortlisted candidate may not be suitable to work with children, or that may harm the reputation of the school. If any issues of concern come up in online searches, shortlisted candidates will have an opportunity to address these at interview. An Enhanced DBS certificate will be required on provisional offer, including a check of the Children's Barred List. Further vetting checks, in line with the requirements of [Keeping children safe in education 2025](#) will be completed following a provisional offer of appointment. Where applicable, if an applicant with a provisional offer of employment has lived and/or worked outside the UK, they will be required to obtain a Certificate of Good Conduct.

The Lighthouse Multi Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Offers of employment are subject to a satisfactory enhanced DBS disclosure and other employment checks. Our school Safeguarding Policy for one of our Trust schools is attached for reference.