



Nursery Assistant – Person Specification

Knowledge

A basic standard of literacy and numeracy skills
A basic knowledge of the Early Years Foundation Stage requirements
A basic knowledge of health and safety requirements in a school environment
A basic knowledge of information technology
Knowledge of child development

Experience

Experience of working with children (as a parent, in paid or voluntary work)
Experience of establishing positive relationships with children

Skills and Abilities

Ability to use language and other communication skills that children can understand and relate to
Ability to demonstrate active listening skills
Ability to empathise with the needs of children
Ability to undertake observations of individual pupils
Ability to work within and apply all school policies e.g. Behaviour Management, Health and Safety,

Equal Opportunities

Ability to work effectively with colleagues
Ability to liaise and communicate effectively with other adults

Personal Qualities

Willingness to participate in training and development opportunities offered by the school and county
Willingness to maintain confidentiality on all school matters
Patience, calmness, enthusiasm, flexibility, initiative and empathy