



THE GRANGE SCHOOL

PERSON SPECIFICATION - CARETAKER

Essential	Desirable
Experience	
<ul style="list-style-type: none">• Building maintenance including DIY and decorating.• Site security and safety.• Hold a full driving licence.• Team working.• To be pro-active; able to demonstrate self-motivation and the use of initiative in undertaking tasks.• A good standard of English literacy and numeracy and basic IT skills.	<ul style="list-style-type: none">• Training in H&S – e.g. working at height, manual handling, COSHH etc. or the willingness to be trained.• First Aid training – or the willingness to be trained.• Working within an educational environment.• Use of power tools and other equipment.
Personal Behaviours	
<ul style="list-style-type: none">• Excellent approach to customer service.• Ability to be flexible within working hours, using initiative to prioritise your workload when tasks allow. Lone working is required.• Good communication and interpersonal skills and the capability to mix easily and work with contractors, public, parents, students, and staff.• Be practical, resourceful, and flexible and be able to take the initiative.• Ability to work as part of the site team but also independently when on duty.• Ability to work without supervision with energy and enthusiasm.• Solution focused.• To be aware of the responsibility for personal health and safety as well as that of others in undertaking your duties.• Committed to the safeguarding of our students and visitors and supporting the ethos of the school.	<ul style="list-style-type: none">• Develop more efficient and cost-effective ways of working.• Ability to use a range of work tools to undertake interim fixing on occasion.
Ethos and Whole School Values	
<ul style="list-style-type: none">• Able to operate at the heart of the school community.	

Safeguarding and Pastoral	
<ul style="list-style-type: none">• Committed to safeguarding and promoting the welfare of children and young people and the ability to follow all school policies and procedures.• A satisfactory Enhanced Disclosure from the DBS.	