



## THE GRANGE SCHOOL

### PERSON SPECIFICATION - CARETAKER

Essential	Desirable
<b>Experience</b>	
<ul style="list-style-type: none"> <li>• Building maintenance including DIY and decorating.</li> <li>• Site security and safety.</li> <li>• Hold a full driving licence.</li> <li>• Team working.</li> <li>• To be pro-active; able to demonstrate self-motivation and the use of initiative in undertaking tasks.</li> <li>• A good standard of English literacy and numeracy and basic IT skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Training in H&amp;S – e.g. working at height, manual handling, COSHH etc. or the willingness to be trained.</li> <li>• First Aid training – or the willingness to be trained.</li> <li>• Working within an educational environment.</li> <li>• Use of power tools and other equipment.</li> </ul>
<b>Personal Behaviours</b>	
<ul style="list-style-type: none"> <li>• Excellent approach to customer service.</li> <li>• Ability to be flexible within working hours, using initiative to prioritise your workload when tasks allow. Lone working is required.</li> <li>• Good communication and interpersonal skills and the capability to mix easily and work with contractors, public, parents, students, and staff.</li> <li>• Be practical, resourceful, and flexible and be able to take the initiative.</li> <li>• Ability to work as part of the site team but also independently when on duty.</li> <li>• Ability to work without supervision with energy and enthusiasm.</li> <li>• Solution focused.</li> <li>• To be aware of the responsibility for personal health and safety as well as that of others in undertaking your duties.</li> <li>• Committed to the safeguarding of our students and visitors and supporting the ethos of the school.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop more efficient and cost-effective ways of working.</li> <li>• Ability to use a range of work tools to undertake interim fixing on occasion.</li> </ul>
<b>Ethos and Whole School Values</b>	
<ul style="list-style-type: none"> <li>• Able to operate at the heart of the school community.</li> </ul>	

Safeguarding and Pastoral	
<ul style="list-style-type: none"> <li>• Committed to safeguarding and promoting the welfare of children and young people and the ability to follow all school policies and procedures.</li> <li>• A satisfactory Enhanced Disclosure from the DBS.</li> </ul>	