



Thrive CE Academy Trust

Belonging Believing Becoming

Playworker – Job Description

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| Post title: | Playworker |
| Salary and grade: | NJC, Grade 3 |
| Line manager/s: | The Kids Club Management, the headteacher and members of the senior leadership team (SLT) |

Main purpose of the job:

The playworker role is a valued part of our school team. The main purpose of the role is to provide a stable and secure environment for all children using the before or after school club provision, which meets their social, emotional, intellectual and physical needs. To work as part of team of staff, who collectively contribute to providing positive experiences for young children, in a safe, nurturing and stimulating environment.

Duties and responsibilities:

Supporting pupils

- To provide before and after-school care for children 3-11 until collected by parents/carers
- To provide a stimulating environment through play and other activities, in which all children can interact and develop socially, emotional, intellectually, and physically
- To work as a full member of a team in the operation of the establishment to ensure good practices in relation to childcare are maintained
- To plan and organise individual and group activities and ensure that they effectively meet the developmental needs of the children
- To guide and assist in each child's language development, giving extra help to children with difficulties
- To assist in choosing suitable equipment to provide children with a stimulating environment and the skills to acquire confidence and independence
- Where the need arises, for instance with young children, or children with special needs, attending to their physical needs such as hand washing, feeding and toileting and changing

Behaviour and Safety

- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect
- To be responsible for ensuring a safe play environment, checking materials and equipment for defects
- Maintain good communication and relationships with pupils, exercise appropriate authority, and act decisively when necessary
- Have high expectations of behaviour, promoting self-control and independence of all pupils
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviours which are expected of pupils



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- To administer basic first aid for minor incidents, and assist in the administration of preventative medicines for children in the group
- To take children in urgent situations to hospital, etc where parents / carers are unable to do so.
- To be aware of dietary and medical requirements of children
- Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures

Team working and collaboration

- To work effectively and collaboratively with other staff, to offer support to parents / carers who are making use of the establishment
- Participate in any relevant meetings/professional development opportunities at the school
- To participate in training courses and be able to pass on knowledge gained to other staff, parents, students and other relevant people
- Ensure that colleagues working with you are appropriately involved in supporting pupils and understand the roles they are expected to fulfil

Other

- To have professional regard for the ethos, policies and practices of our Trust schools and the Trust and maintain high standards in your own attendance and punctuality
- Perform any reasonable duties as requested by the senior lunchtime organiser, the headteacher or members of the senior leadership team (SLT)

Note

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school or Trust is changed. Nothing will be changed without consultation.

Signature of post holder: _____ Date: ____ / ____ / ____

Signature of Head teacher: _____