



Reed's School Job Description Graduate Sports Assistant

Reed's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The Role and Department:	<p>The successful candidate will have demonstrated proven coaching ability in one of our major sports - Rugby, Hockey, Cricket or Netball.</p> <p>Experience in our other optional sports is also beneficial.</p> <p>The candidate will have the ability to coach to a high level and be confident officiating.</p> <p>The Sports Graduate Assistant will be willing to make a significant contribution to the extracurricular life of the school, including weekly Saturday matches and occasional Sunday events during term time.</p> <p>This role will report into the Director of Sport.</p>
Main Duties and Responsibilities:	<ul style="list-style-type: none"> • Assist with the teaching of sport for all Reed's School students at both internal and external events. • Assist with school sports fixtures and departmental administration, including lesson planning. This will include some Saturdays. • Assist with the recording and reporting of the development, progress and attainment of pupils. • Attend meetings relating to the reporting of the development, progress and attainment of pupils. • Accompany and assist the department in the coordination of sports fixtures and trips. • Provide support to the Director of Sport and work cooperatively within the Department Team. • Be familiar with the aims and objectives of the Department and the School as outlined in the staff and departmental handbook.

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| | <ul style="list-style-type: none">• Attend suitable INSET as required under the guidance of the Director of Sport.• Support the School's Strength and Conditioning programme.• Market the school to prospective parents.• Promote and safeguard the welfare of children and young persons with whom you come into contact.• Carry out other reasonable duties as instructed by the Director of Sport and commensurate with the role. |
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Reed's School Person Specification Graduate Sports Assistant

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	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Educated to Degree level in a sports related subject. 	<ul style="list-style-type: none"> First Aid qualification.
Knowledge, Skills and Experience	<ul style="list-style-type: none"> Experience of working with young people in a coaching capacity. Ability to work co-operatively as part of a team. Proven ability to play at least two of the School's major sports. 	<ul style="list-style-type: none"> Previous experience of working within a School or educational establishment.
Personal Competencies and Qualities	<ul style="list-style-type: none"> Ability to build and maintain relationships. Ability to maintain confidentiality. Ability to work under pressure. 	