

## Person Specification

<b>Job Title:</b>	Lunchtime Supervisor
<b>Salary/Grade:</b>	Grade 2, Scalepoint 3
<b>Working Hours</b>	6.25 hours per Week
<b>Academy Name:</b>	Featherstone Primary Academy
<b>Location/Address:</b>	The Avenue, Featherstone, Wolverhampton, WV10 7AS

This post is subject to satisfactory references which will be requested prior to the interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications, plus verification of the right to work in the UK.

	Essential	Desirable	How Identified
<b>Education &amp; Qualifications</b>			Formal possession of an appropriate qualification to be verified at Interview or from records
A good standard of English – written and verbal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Relevant Experience</b>			Past employment activity record from Application Form or Interview. Performance in related selection methods, e.g. presentation, group discussion.
Experience working with children	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Skills &amp; Abilities</b>			Past employment activity record from Application Form or Interview. Performance in related selection methods, e.g. presentation, group discussion
Experience working in a team	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Be committed to the ethos and values of the school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Be able to encourage children to achieve these aims through keeping the school's behaviour code	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Develop good appropriate relationships with children and staff	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Communicate positively and effectively to children and listen to them	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Actively contribute to a happy safe and supportive play environment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Willing to undertake appropriate training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Disposition</b>			Past employment activity record from Application Form or Interview.
Approachable, sympathetic, enthusiastic, patient, resourceful	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

	Essential	Desirable	How Identified
Have proper and professional regards for the ethos and practices of Heathlands and maintain high standards of your own attendance and punctuality.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Performance in related selection methods, e.g. presentation, group discussion
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>General &amp; Specific or Legal knowledge</b>			Application form and interview questioning and reference.
Will undertake a DBS check	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>Special Requirements</b>			
It is the responsibility of each employee to carry out their duties in line with Greenheart Learning Partnership's ethos and culture of safe working practices for adults working with children, and be sensitive and caring to the needs of the disadvantaged, promoting a positive approach to a harmonious working environment. Each employee should act as an exemplar on these issues and must, where appropriate, identify and monitor training for themselves and any employees they are responsible for.			

Developed by:	Kate Steatham	Date of Issue:	16/09/2025
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