

## Cleaning Supervisor

<b>Contract:</b>	37.5 hours a week (Mon to Fri 10 - 6pm to include 30 minute unpaid break), 38 weeks a year with potential for extra hours during school holidays
<b>Salary:</b>	H2-3 (FTE £24,796) <b>Actual salary (£21,017-£21,684)</b>
<b>Start Date:</b>	ASAP
<b>Responsible To:</b>	Cleaning Manager

We are looking to recruit a Cleaning Supervisor to support the cleaning manager in daily cleaning duties. Experience of working within a school setting or with young people would be advantageous. Applicants should possess good interpersonal and communication skills. Potential candidates must be flexible and willing to work as part of a wider team.

### Main Areas of Responsibility:

- Support Cleaning Manager with relevant paperwork and preparing student cleaner timesheets
- Deputise for Cleaner Manager
- Assisting in general cleaning duties and holiday cleaning
- Vacuuming and cleaning floors including the use of powered equipment
- Dusting and polishing furniture and other surfaces
- Cleaning walls and other paintwork, tiling and mirrors
- Emptying and cleaning waste bins
- Cleaning toilets, sinks and basins
- Keeping cleaning cupboards tidy and spotless
- Cleaning of equipment
- To report any machinery/equipment defects to the cleaning Manager

See [Job Description/Person Specification](#) for further details

### The successful applicant will:

- Have good general education
- Have relevant cleaning experience required with good communication skills
- Be able to work and supervise student cleaners (age 16-18)
- Be flexible with working hours and the ability to work in a team
- Understand the needs of children
- Experience of working in a school environment (desirable)
- Have knowledge of H&S (desirable)
- Have knowledge of use of computers (desirable)

We will offer you a positive and innovative learning culture supported by students, staff, parents and governors. We have enthusiastic students who are willing to learn and behave well in and around the school, and a professional, hardworking and supportive team of staff with capacity and commitment to raise student achievement even further.

### Tring School can offer the successful candidate:

- Training for school specific systems as required
- 'State of the Art' school facilities and equipment
- Children of staff have second priority admission after 2 years' service or recruited to fill a post with a demonstrable skill shortage
- Free and confidential access to our Employee Assistance Programme
- Enrolment into the Local Government Pension Scheme
- Cycle to Work scheme and free on-site parking
- Free flu vaccinations
- Dedicated wellbeing team who are extremely passionate about ensuring our staff are well looked after
- Discounted membership to our onsite Sports Centre, offering swimming and exercise classes

Tring School is very popular and over-subscribed, serving the town of Tring and the surrounding villages. It is a mixed Church of England comprehensive school with over 1500 students on roll including 330 in the Sixth Form. Academic attainment is well above average and improving year on year. The school strives to support and encourage individual growth within a caring community. We have a talented team of staff who are ambitious to become outstanding in all areas of our work. Ofsted Inspection November 2017 stated: 'Pupils are highly motivated to learn.' 'Teaching is good overall with outstanding features.' Staff wellbeing is incredibly important to Tring School and we have a wellbeing team who organise events and surprises to support staff, as well as links to external support via our Employee Assistance Program. All staff receive high quality CPD opportunities provided to the whole school and within the department.

We are proud to be joined by two local Primary schools in our closely formed MAT, The Ridgeway Learning Partnership, where we create a seamless educational journey from ages 3-19.

We warmly welcome visits.

**Applications will be reviewed on receipt for interview ASAP. We reserve the right to close the advert sooner than the advertised closing date.**

**Closing date: 21 February 2025**

**Interview date: Week commencing 24 February 2025**

*"The school is committed to safeguarding children and young people and expect all staff and volunteers to share this commitment. All post holders are subject to a satisfactory enhanced Disclosure and Barring Service (DBS) check." [Safer recruitment Policy](#), [Child protection Policy KCSIE 2024](#)*