

FACILITIES OFFICER



Vacancy Details	
Salary:	Grade 3 SP 9 – SP 22 (£27,254 - £33,699)
Hours:	Full Time
Location:	King Edward VI Northfield School for Girls
Closing date:	Friday 4 th September 2026 at 12 noon
Interview date:	Friday 11 th September 2026
Start date:	As soon as possible
About the post	
We are looking to appoint a highly motivated member of the premises team to assist in the running of the school site. They will be expected to work closely with the rest of the premises department under the line management of the Premises Manager. Under the leadership of the Premises Manager the post holder will ensure that the school site is well maintained and be responsible for ensuring a safe and secure environment for our pupils, staff and visitors. The post holder will be expected to work a weekly alternating shift pattern of 6.30am – 2.30pm and 2.00pm – 10.00pm, 5 days per week. Please note the shift hours are subject to change dependent on the business need of the school.	
About King Edward VI Northfield School for Girls	
We are an ambitious and forward-thinking school and have been highly praised for our inclusive ethos and the attitudes and values of our pupils. Strengths of the school include: • A superb new state of the art school building • Excellent pastoral care and support. • Motivated, well behaved pupils. • An ethos which values and develops all staff. • Access to excellent professional development both within the school and across the Academy Trust. • Supportive and committed staff who work as a team. • Strong and improving exam results. • Located in South Birmingham with excellent transport links by both road and rail.	
About the Academy Trust	
The King Edward VI Foundation, Birmingham, is a progressive charitable organisation which has supported excellence in education across the City since 1552. Our schools are diverse in nature but have a common purpose and commitment to achieving our mission of “making Birmingham the best place to be educated in the UK”. The King Edward VI Academy Trust Birmingham, established in 2017, currently consists of two independent schools, six selective, and five non-selective academies. Our recent expansion into a wider diversity of local communities is enabling us to accelerate our strategies for improving the life chances of young people in Birmingham, whatever their background. Our highly focused five-year strategy aims to build on our existing strengths and heritage and deliver our ambitious growth strategy which aims to bring in a further five academies over the next five years.	
How to Apply	
We warmly welcome visits. A job description and an application form can be found at: https://nsg.kevibham.org/welcome/vacancies/ or can be obtained from: King Edward VI Northfield School for Girls, Turves Green, Northfield, Birmingham, B31 4BP / 0121 4648346 or email Miss S. Killeen: s.killeen@nsg.kevibham.org	
The Schools of King Edward VI in Birmingham is an educational charity supporting eleven schools and is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.	
CHARITY NUMBER: 529051	