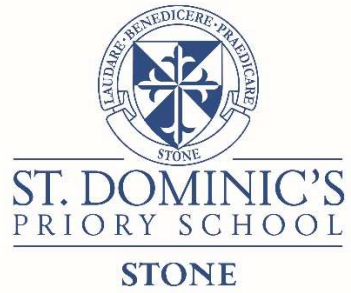


# St Dominic's Priory School in Stone



**Teaching Assistant, 1-1 SEND Support  
Information booklet for prospective applicants**

## St Dominic's Priory School in Stone

Dear Applicant

Thank you for your interest in joining our team as a Teaching Assistant 1-1 SEND support for both Prep and Senior students at St Dominic's Priory School, Stone.

St Dominic's Priory School is a small, exceptionally friendly and highly successful Catholic independent co-educational school, educating pupils from Pre-school through to age 16. While rooted in Catholic values, we warmly welcome children of all faiths and backgrounds.

At the heart of our ethos is a commitment to educating the whole person. We strive to identify and nurture the individual strengths of every child, enabling them to flourish academically and personally. Our students develop a strong sense of purpose, growing into confident, independent young people who are well prepared to embrace life's opportunities. They combine enthusiasm and enjoyment in learning with a genuine determination to achieve, and they thrive when given responsibility.

We are proud to be recognised as one of the top-performing non-selective schools in the area. Our students have once again achieved outstanding GCSE results, with a 100% pass rate across all subjects this year. Consistently performing significantly above the national average, our results reflect our commitment to delivering an exceptional all-round education.

Our school environment continues to evolve, with a newly constructed three-storey teaching facility that has further enhanced the educational experience for both students and staff. We operate a two-form entry in the senior school, with small class sizes capped at 20 pupils. This ensures that every child is truly known, supported, and encouraged to reach their full potential.

We are seeking an inspirational and dedicated Teaching Assistant who is passionate about working with children. The successful candidate will have experience in a school environment and will be eager to contribute to our thriving school community.

In return, we offer the opportunity to work within a caring, supportive and close-knit environment, alongside excellent opportunities for professional development and career progression.

I very much hope you will consider applying for this role. I would be delighted to speak with you further and to welcome you to visit the school for a tour, so you can experience first-hand what makes our community so special.

I look forward to hearing from you.

Yours sincerely



Rebecca Harrison  
Headteacher

## St Dominic's Priory School in Stone

### The Role:

#### Teaching Assistant, 1-1 SEND support (full time or Part time)

Dates: Job to start September 2026

Salary: £12.91 per hour,

Hours: Full time 32.5 per week (8.30am-3.30pm incl 30 minute break), 36 weeks per year plus 5.6 weeks holiday and 2 compulsory inset days

Location: Stone

Contract type: Permanent, Term time only plus 2 inset days

All relevant documents (application and job description) are available on the school website [www.stdominicspriory.co.uk](http://www.stdominicspriory.co.uk) (found under 'About, Job Vacancies'). Applications should be completed via My New Term which can be access from the school website.

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. As we operate in an educational environment the role is dependent on an enhanced DBS check.

**Closing Date: 12<sup>th</sup> June 2026**

**Interview date: 16<sup>th</sup> June 2026**

## St Dominic's Priory School in Stone

### Job Context and Purpose

St Dominic's Priory School is an independent Catholic school catering for around 220 pupils aged 3-16. We deliver an excellent education, sporting provision and a variety of music, drama, arts and extracurricular opportunities in a friendly and supportive working environment.

We are centrally located within North Staffordshire and the school is situated in the picturesque canal town of Stone, within easy reach of Newcastle-under-Lyme, Stoke-on-Trent, Stafford, Uttoxeter, Cheadle and the surrounding villages. Stone Railway Station is only a 5-minute walk from school.

Our School Mission Statement is 'Living and Learning with Christ as our Guide'. The aims and ethos of the school are to create a love of learning in a friendly and happy environment, nurture individuality and instil in our students a sense of community spirit, rooted in Gospel values.

We wish to provide each child with tools that will equip them to, not only succeed academically, but contribute positively to a society in which values of justice and compassion are paramount.

St Dominic's welcomes children of all faiths and ethnic backgrounds and within our school community diversity is recognised and respected.

Investing time and individual attention in all our students helps them to develop into confident, nurturing and caring individuals who are ready to go out into the world and make a difference.

The school has consistently been Graded 'Excellent' by ISI inspectorates.

#### **Candidates for this post should have:**

- Experience of working in a school environment.
- Experience working as part of a team and using your own initiative.
- Effective customer service skills and being able to work to high standards.
- Excellent communication skills and interpersonal skills.
- Willingness to undertake training and professional development.

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

# St Dominic's Priory School in Stone

## The job profile for Teaching Assistant, 1-1 SEND support

<b>JOB TITLE:</b>	<b>Full time/Part Time – Teaching Assistant, 1-1 SEND Support</b>
<b>LOCATION:</b>	<b>Prep and Senior school</b>
<b>DURATION / HOURS:</b>	Permanent post with effect from September 2026
<b>PAY:</b>	£12.91/hour
<b>SELECTION PROCESS:</b>	<b>Method:</b> Please complete the application via My New Term. <b>Deadline:</b> 12 <sup>th</sup> June 2026

### SUPPORTING THE STUDENT

To aid students to learn as effectively as possible in group situations and/or on their own by:

- clarifying and explaining instructions
- assisting in weaker areas
- helping students to concentrate on and finish work set
- identifying individual learning methods and targets
- suggesting and developing appropriate resources
- facilitating revision of basic skills
- meeting physical needs when required e.g. helping with movement around the site or
- by providing physical assistance that allows a student to access the curriculum
- encouraging independence
- reinforcing self-esteem

### SUPPORTING THE TEACHER

To assist class teachers:

- in the development and delivery of a suitable programme of support for students
- by developing/organising resources with targets using IEPs
- by helping to record progress
- by liaising, where appropriate, with specialist staff
- by providing regular feedback to the class teachers and the Deputy Headteacher/SENCo about the student
- attending reviews/staff meetings as necessary
- assisting with school trips

### SUPPORTING THE CURRICULUM

In conjunction with the class teacher to:

- develop a knowledge of the curriculum that students are expected to follow
- develop skills and resources to adapt subject-based activities to meet the individual needs of students

## **St Dominic's Priory School in Stone**

### **SUPPORTING THE SCHOOL**

- to be aware of school procedures and of the importance of confidentiality and a professional approach at all times
- to attend relevant in-service training

### **ADDITIONAL RESPONSIBILITIES**

- Any other occasional duties that may be required by the Headteacher.

## St. Dominic's Priory School in Stone

### Person Specification – Teaching Assistant

Category	Essential	Desirable
1. Qualifications	<p>Good standard of general education, including GCSEs (or equivalent) in English and Mathematics.</p> <p>Commitment to safeguarding and promoting the welfare of children and young people.</p> <p>Willingness to undertake relevant training and professional development.</p>	<p>Teaching Assistant qualification (Level 2, Level 3 or equivalent).</p> <p>Relevant training in SEND.</p> <p>First Aid qualification.</p>
2. Experience	<p>Experience of working with children or young people in an educational, childcare, sporting or community setting.</p> <p>Experience of supporting individuals or groups to achieve learning or developmental goals.</p> <p>Experience of working collaboratively as part of a team.</p>	<p>Experience as a Teaching Assistant.</p> <p>Experience supporting students with SEND.</p> <p>Experience implementing IEPs.</p> <p>Experience supporting trips and extracurricular activities.</p>
3. Knowledge / Skills	<p>Ability to build positive relationships with young people.</p> <p>Good communication and interpersonal skills.</p> <p>Ability to work independently and as part of a team.</p> <p>ICT skills.</p> <p>Good organisational skills.</p> <p>Ability to adapt activities to meet individual needs.</p> <p>Professionalism and confidentiality.</p> <p>Understanding of safeguarding and inclusion.</p> <p>Ability to encourage independence and self-esteem.</p>	<p>Knowledge of SEND strategies.</p> <p>Understanding of the curriculum.</p> <p>Ability to develop learning resources.</p> <p>Knowledge of behaviour management.</p> <p>Skills in recording progress.</p>
4. Personal Qualities	<p>Commitment to the Catholic ethos and values of St. Dominic's Priory School.</p> <p>Positive, patient and caring approach.</p> <p>Flexible and adaptable.</p> <p>Reliable and professional.</p> <p>Motivated to help students achieve their potential.</p> <p>Works collaboratively with colleagues and students.</p> <p>Willingness to undertake training.</p> <p>Resilient and calm under pressure.</p> <p>Sense of humour.</p>	<p>Ability to contribute to wider school life.</p> <p>Initiative and creativity.</p> <p>Commitment to continuous improvement.</p>