

**First Aider
PERSON SPECIFICATION**

	Criteria	Essential	Desirable	Application Form	Certificates	Selection Process	Reference
Qualifications	Good general level of education with 5 GCSE Grade 4 and above (including Maths and English)	✓		✓	✓	✓	
	Up to date recognised First Aid certificate		✓	✓	✓	✓	
	Attainment of any other health-related qualification, particularly any involving child mental health and physical health issues		✓	✓	✓	✓	
	ICT literate with good keyboard skills		✓	✓	✓		
Skills and Experience	Basic First Aid		✓	✓	✓	✓	
	Defibrillator Training		✓	✓	✓	✓	
	Work constructively as part of a team, understanding school roles and responsibilities and your own position within these	✓		✓		✓	✓
	Ability to relate well to student and adults, including external contacts	✓		✓		✓	✓
	Excellent communication and interpersonal skills and the ability to convey accurate information and respond well to individuals at all levels	✓		✓		✓	
	Ability to maintain detailed and accurate manual and electronic records	✓		✓	✓		✓
	Understanding of relevant policies and procedures		✓	✓		✓	
	Ability to identify own training and development needs		✓			✓	
	Professional approach to duties and presentation	✓		✓		✓	
	The ability to demonstrate respect for diversity and to promote equal opportunity for all and inclusion	✓		✓			
	Ability to undertake varied duties and remain calm in challenging situations	✓		✓		✓	
Other	A helpful, calm and organised manner	✓		✓		✓	