



## JOB DESCRIPTION

<b>Job Title</b>	Teaching Assistant – 1:1 Support
<b>Salary &amp; Grade</b>	Grade 4 39 weeks per year £25,185 - £25,989 FTE (£17,619 - £18,181 Actual Salary)
<b>Line Manager</b>	Headteacher

### Job Purpose:

To support the teaching staff and wider school team in the development and education of pupils, with a particular focus on supporting an individual pupil with specific needs. This role will also involve contributing to the general duties of a Teaching Assistant across the school when required, including supporting groups or other individuals, facilitating high-quality learning and promoting inclusion.

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### Context:

At Bexton Primary School, we recognise that every child matters. All staff are expected to provide a safe, secure and accessible learning environment where each child is valued and their individuality celebrated. Inclusion at our school means a commitment to a child's right to a broad, balanced, relevant and challenging curriculum appropriate to their individual abilities, talents and personal qualities.

While the role initially involves 1:1 support, it is expected that the Teaching Assistant will contribute to wider school life and may take on general Teaching Assistant responsibilities as required. The role may adapt over time to meet the needs of the school.

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### Responsibilities:

- Provide 1:1 support to an individual pupil, fostering their intellectual, social, emotional and behavioural development.
- Support the delivery of high-quality learning activities for individuals, groups and the whole class as directed by teaching staff.
- Contribute to the planning and evaluation of learning activities, providing observations and feedback that inform pupil progress and support plans.
- Supervise pupils in a range of settings including the classroom, playground, dining hall and on educational visits, promoting their safety and well-being.

- Liaise with parents/carers, external agencies, and staff as appropriate to support effective communication and pupil development.
  - Maintain accurate records related to pupil support including Individual Education Plans, Behaviour Plans, and other personalised strategies.
  - Attend to pupils' physical, personal and medical care needs as appropriate.
  - Prepare resources, maintain learning areas and support a purposeful, inclusive learning environment.
  - Display and celebrate pupils' work, contributing to a stimulating and supportive classroom culture.
  - Where appropriate, engage in professional development, staff meetings and performance reviews as part of the whole school team.
  - Undertake playtime and lunchtime duties as part of the wider staff team, ensuring the safety and positive behaviour of pupils during unstructured times.
  - Uphold the school's policies on safeguarding, behaviour, and equal opportunities at all times.
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### **Safeguarding:**

Bexton Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, a Social Media check, and, where applicable, a Prohibition from Teaching check. References will be sought for shortlisted candidates prior to interview.