

## Job Description: Subject Leader for ICT/Computer Science

### **Job Purpose**

To provide strategic and operational leadership for the ICT and Computer Science department, ensuring high standards of teaching and learning, curriculum provision, assessment, and enrichment. The Subject Leader will foster a love of learning and promote academic excellence within a culture rooted in Gospel values.

### **Key Responsibilities**

#### **Teaching and Learning**

- Lead high-quality teaching across the department, ensuring lessons are engaging, inclusive, and promote pupil progress.
- Support and develop teachers in ICT through mentoring, coaching, and sharing best practice.
- Monitor the quality of teaching through lesson observations, learning walks, and pupil voice.
- Promote digital literacy and online safety in all aspects of the curriculum.
- Model outstanding classroom practice and maintain a teaching timetable.

#### **Curriculum and Assessment**

- Lead the planning, development, and evaluation of a coherent ICT and Computer Science curriculum from KS3–KS5.
- Ensure schemes of work reflect current developments in technology, education, and assessment.
- Oversee the implementation of effective assessment practices, including formative and summative assessment.
- Use data analysis to identify trends, track pupil progress, and implement targeted interventions.
- Prepare pupils for success in external examinations through high-quality curriculum delivery and revision support.

#### **Extra-Curricular and Enrichment**

- Promote opportunities for pupils to explore ICT and computing beyond the classroom, including coding clubs, competitions, STEM events, and online learning initiatives.
- Build links with local industry, universities, and professional bodies to enhance pupils' experiences and raise aspirations.
- Lead whole-school initiatives related to digital literacy, e-safety, and responsible technology use.

#### **Leadership and Management**

- Provide inspirational leadership to staff within the department, building a strong, collaborative team ethos.
- Lead departmental self-evaluation and contribute to whole-school improvement planning.
- Manage departmental resources effectively, including budgeting, procurement, and maintaining specialist equipment.
- Ensure compliance with safeguarding, health and safety, and data protection policies.
- Play a proactive role in promoting the Catholic ethos of the school and supporting pastoral development.





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This role offers an exciting opportunity to provide strategic and operational leadership for the ICT and Computer Science department, ensuring high standards of teaching and learning, curriculum provision, assessment, and enrichment. The Subject Leader will foster a love of learning and promote academic excellence within a culture rooted in Gospel values.



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