

Wheelock Primary School

PERSON SPECIFICATION

JOB TITLE	Assistant Caretaker	GRADE	2
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ATTRIBUTES	DESCRIPTION	DESIRABLE
Knowledge and Experience	GCSE's (or equivalent) at Grade C or above including Maths and English. Experience of working in an 11-18 school. Knowledge and understanding of Health & Safety requirements	Health & Safety at work qualification First Aider at work qualification
Skills and Abilities	The ability to work as part of a team and to develop and maintain positive relationships with teaching and other support staff. Ability to manage and communicate effectively Good organisation and planning skills	
Personal Qualities	Ability to solve problems and make decisions Willingness to learn new systems and establish new procedures Ability to prioritise Flexible approach	

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Notwithstanding the detail in this job description, the jobholder will undertake such work as may be determined as necessary by the Trust.