

Exam Invigilator

EDUCATION	Requirement:	Assessed at:
Good literacy skills, including reading and writing		
EXPERIENCE OF	Requirement:	Assessed at:
Working with young people and / or in an educational environment		 
Working using collaborative partnerships		 
BEHAVIOURS	Requirement:	Assessed at:
Natural communicator; relationship building skills with a range of stakeholders		 
Excellent interpersonal skills		 
Proactive and innovative		 
KNOWLEDGE & UNDERSTANDING	Requirement:	Assessed at:
Understanding of the education system and or exams process		 
Understanding of the Data Protection Act		 
SKILLS	Requirement:	Assessed at:
Ability to organise work effectively		 
Excellent ICT skills		 
Excellent communication skills, both verbal and written		 
ATTRIBUTES	Requirement:	Assessed at:
Committed to the values aims of Wootton Park School		 
Committed to Equality and Diversity		 
Committed to own continuing professional development		 
Clear view of what high standards and performance looks like		 
Proactive / strong problem solver with the ability to make things happen		 