



Ambition - Community - Equality

Teacher Job Description

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, The Education Act 2002, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description may be amended at any time following discussion between the Headteacher/Team Leader and member of staff, and will be reviewed annually.

A. General Duties

- Undertake duties as required in the 'Teachers' Standards'
- Display commitment to the ethos and success of the school.
- Contribute to the school's process of self-evaluation and development.
- Be familiar with the school's systems, structures, policies and procedures.
- Actively support school activities where required, including attending educational trips, extra-curricular activities and parents' evenings, which may require some out-of-hours availability.

B. Teaching and Class Management

- Planning and delivering learning in accordance with the curriculum, national guidelines and the school's strategy.
- Plan a varied, balanced and appropriate curriculum which supports the needs of all pupils and ensures all pupils reach their potential.
- Adapt teaching styles to suit all pupil to:
 - Structure information well, including outlining content and aims and summarising key points as the lesson progresses
 - Instruct, demonstrate and give accurate, well-paced explanations using appropriate vocabulary
 - Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
- Provide a supportive learning environment.
- Provide clear structures for lessons maintaining pace, motivation and challenge
- Differentiate resources and equipment so lessons can be accessed by all pupils.
- Self-evaluate their teaching to improve effectiveness.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

C. Assessment, monitoring & reporting. To:

- Be committed to the school's target setting and monitoring systems for pupil progress.
- Systematically assess and record pupils' academic progress and other areas of their progress, and using the results to inform lesson planning decisions.

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Provide feedback to ensure progress and monitor pupils' work and set targets for progress
- Monitoring pupils' classwork and homework, providing feedback and setting informed targets.
- Delivering relevant national assessments in line with the relevant frameworks.
- Reporting on individual pupils' progress to the leadership team, headteacher and parents, as required.

D. Pupil Support:

- Carry out other duties that support pupils' learning while operating in accordance with the school's policies and procedures.
- Work as part of a team to evaluate and develop pupils' learning needs.
- Enforce the school's Behaviour Policy through effective classroom management.
- Encourage pupils to develop and use their creativity and initiative, gain increased independence, and undertake new responsibilities.
- Be familiar with the 'Special educational needs and disability code of practice: 0 to 25 years', and supporting pupils with SEND appropriately.
- Understand the school's safeguarding procedures and actively promoting pupils' wellbeing and safety.

E. Other professional requirements – to:

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies, ethos & values, and practices of the school
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Endeavour to give every child the opportunity to reach their potential and meet high expectations
- Liaise with the curriculum lead, subject leaders and the senior management team to ensure teaching is delivered in line with school expectations and goals.
- Work with the SEND Co to ensure pupils with send are appropriately supported.
- Work with the DSL and their deputies to ensure safeguarding is promoted.
- Work with the designated teacher for lac to support lac and previously lac.
- Undertake relevant cpd.
- Contribute to the life of the school through effective participation in meetings and management systems necessary to co-ordinate the management of the school
- Liaise effectively with parents and governors as necessary
- In addition to carry out other duties as reasonably required by the headteacher.



Ambition - Community - Equality

Class Teacher: Person Specification

| | Essential | Desirable |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Qualifications and training | <p>The successful candidate will:</p> <ul style="list-style-type: none"> • Have QTS. • Be willing to undertake relevant CPD. | <ul style="list-style-type: none"> • Relevant professional qualification • First aid training |
| Experience | <p>The successful candidate will:</p> <ul style="list-style-type: none"> • Have previous experience of teaching in the primary age range. | <ul style="list-style-type: none"> • Previous experience working in partnership with parents • Experience working as part of a team • Experience working with pupils with SEND • Experience working with children who have challenging behaviour • Experience working with children with EAL |
| Knowledge and skills | <p>The successful candidate will have:</p> <ul style="list-style-type: none"> • A sound understanding of the primary curriculum. • Excellent behaviour management skills. • Excellent inter-personal skills. • The ability to work as part of a team. • Excellent planning and organisational skills. • Effective oral and written communication skills. • Knowledge of key performance indicators and the ability to use them to monitor progress. • Awareness of the needs of pupils with EAL. • Awareness of the needs of pupils with SEND. • An understanding of how a pupil's learning is affected by their intellectual, emotional and social development, and the stages of child development. | <ul style="list-style-type: none"> • An understanding of the importance of parental involvement |
| Personal qualities | <p>The successful candidate will:</p> <ul style="list-style-type: none"> • Be committed to teaching. • Supportive of their colleagues. • Have good attendance and punctuality. • Be proactive in the working environment. • Be enthusiastic and positive. • Be able to accommodate to changes in priorities. • Be able to anticipate workload and plan ahead. • Be able to develop effective relationships with parents. • Be able to encourage and enable others to reach their full potential. | <ul style="list-style-type: none"> • Self-confidence • Ability to relate well to other professionals • A flexible approach |