



Teaching and Learning Assistant – Speech and Language

Location: Penn Fields School

Salary and Contract: Grade 4/ £20,816.00 - £22,187.00/ 35hpw / 44.85 weeks - Term Time Only

Penn Fields School is a **trauma-aware setting** committed to supporting every child to achieve their full potential. We are seeking a dedicated and enthusiastic **Teaching and Learning Assistant (Speech and Language)** to join our team and make a real difference in the lives of students with Special Educational Needs (SEN).

About the Role

As a Teaching and Learning Assistant with a focus on Speech and Language, you will:

- Support and deliver learning under the direction of teaching staff, senior leaders, and the SENCO.
- Work in classrooms to ensure SEN students can access learning.
- Deliver **speech and language interventions** 1:1 and in small groups, following targets set by the Speech and Language Therapist.
- Assist teachers in managing resources, classroom organisation, and creating communication-friendly environments.
- Liaise with parents/carers and professionals to share progress and strategies.
- Promote inclusion, independence, and positive relationships among students.
- Follow a trauma-informed approach to support students' emotional and social development.

Key Responsibilities

- Manage a speech and language caseload under guidance.
- Support students' literacy, numeracy, and communication skills across the curriculum.
- Prepare and maintain communication resources, including ICT tools such as Gridplayer.
- Deliver Singing and Signing sessions for the primary phase.
- Organise the SALT timetable and contribute to workshops and progress meetings.
- Uphold safeguarding, health and safety, and confidentiality policies at all times.

What We're Looking For

- Experience working with children or young people, ideally in an SEN setting.
- Knowledge in speech and language development.
- Ability to build positive relationships and act as a role model.
- Strong organisational skills and flexibility to work across key stages.
- Commitment to professional development and teamwork.

Why Join Penn Fields School?

- Be part of a supportive, relational and trauma-aware team.
- Opportunities for training and career development.
- Make a meaningful impact on students' communication and learning.

Penn Fields School is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. The post is subject to Enhanced Disclosure and Barring Service check.

The Co-headteachers encourage candidates to visit Penn Fields School. School visits can be arranged via email to recruitment@pennfields.com

How to apply:

- Apply via My New Term
- Closing Date: Monday 12th January 2026 @ 9:00am
- Interviews: Week commencing Monday 19th January 2026