

Job Description - Sports Coach

Responsible to: SLT

The core purpose and outcomes for a Sports Coach is to focus on the delivery of high quality sports. To do this you need to:

- Demonstrate a highly professional approach to everyday work
- Be aware of professional standings and maintain professional distance
- Work independently demonstrating initiative and pro-activity
- Work as part of a team
- Develop and maintain efficient record keeping systems
- Problem solve
- Communicate with a range of audiences including colleagues and representatives from the local authority
- Identify work priorities and manage own workload to meet deadlines whilst ensuring the lower priority work is kept up to date
- Maintain positive behaviour and inclusion in accordance with school policies and demonstrate good practice in the classes taught with regard to attendance, punctuality, behaviour and respect
- Show sensitivity and objectivity in dealing with parents, members of the school community and visitors
- Demonstrate a commitment to Equal Opportunities
- Be willing to participate in further training and development opportunities offered by the school and local authority, to further knowledge

Sports Coach Responsibility:

- Curriculum based PE sessions for pupils in year EYFS, KS1 & KS2
- Work closely with and consult teachers, ensuring continuity and progression for all pupils
- Producing weekly planning for classes you are teaching and ensuring they are distributed accordingly
- Develop pupils early gross and fine motor skills
- Health and safety checks on a daily, weekly and annual basis
- The use of Assessment for Learning techniques on a weekly basis and the production of digital records as evidence and teaching aids
- Contribute to the assessment of pupils' progress and the maintenance of appropriate records
- Observe and monitor pupils' progress, adapting any agreed approach to meet particular needs
- Liaise and plan with the teacher to support pupils in their learning new skills
- Organise and deliver an activity to either KS1 or KS2 during lunchtime
- Build strong links with other local schools and attend competitions, which might occasionally be outside of normal working hours
- To lead/deliver after school clubs for our children

Pupil Wellbeing and Personal Development

- Assist with maintaining good behaviour of pupils throughout the school at all times
- Provide additional care for pupils with particular needs (learning, behavioural, physical, medical) as part of a planned programme and assist in maintaining records

- Build and maintain close and secure relationships with pupils, ensuring the care, health and welfare of children at all times
- Report any concerns regarding child protection or children's welfare to the designated teachers
- Take part in school procedures, e.g. playground duties and visits

The Quality of Provision

- Assist in the provision of activities for the pupils to encourage their physical, intellectual, emotional and social development
- Assist teaching staff and/or other specialist staff in devising and implementing individual learning programmes for particular pupils

Leadership and Management

- Attend relevant meetings and contribute to the development of curricular programmes, policies and procedures
- Liaise with other professional staff as necessary, which may include outside agencies
- Share skills and knowledge with colleagues
- Ensure good communication across the phases you are working in
- Support and assist across the phases as needed
- Attend relevant training

Other Responsibilities

In addition to undertake such duties of a similar nature as may be reasonably directed by your line manager from time to time. The duties and responsibilities of the post may vary from time to time according to the changing needs of the school. Working with individual pupils on a 1-1 basis as required.

Equal Opportunity

The Post holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies.