

PERSON SPECIFICATION



Job role:	SITE MANAGER
Date:	Nov-25

	Competencies	Essential	Demonstrated
1	Experience	Several years' experience working in a relevant discipline i.e. Senior caretaking/site keeping experience in a school or similar environment	Application
2	Experience	Handyperson experience	Application
3	Qualifications	Good numeracy/literacy skills I GCSE (or equivalent) Maths and English	Application
4	Qualifications	Pool Plant Operators Certificate or willingness to train	Application
5	Qualifications	Full Manual Driving Licence	Application
6	Knowledge & Skills	Good ICT skills relevant to post or willingness to develop as well as other specialist equipment/resources	Application
7	Knowledge & Skills	Full working knowledge of relevant polices/codes of practice/legislation	Interview
8	Knowledge & Skills	Knowledge and understanding of Health & Safety procedures and precautions	Interview
9	Knowledge & Skills	Knowledge and understanding of COSHH regulations	Interview
10	Knowledge & Skills	Awareness of health and hygiene procedures	Interview
11	Knowledge & Skills	Knowledge and understanding of moving and handling procedures	Interview
12	Knowledge & Skills	Willingness to participate in development and training opportunities	Application
13	Knowledge & Skills	Ability to organise, lead and motivate a team	Interview
14	Knowledge & Skills	Ability to self-evaluate learning needs and actively seek learning opportunities	Interview
15	Other requirements	A friendly and positive attitude	Interview
16	Other requirements	Ability to relate well to children and adults	Interview
17	Other requirements	Good attention to detail and pride in maintaining high standards	Application
18	Other requirements	Trustworthy and honest disposition	Interview

	Competencies	Desirable	Demonstrated
1	Experience	Management/supervisory experience	Application
2	Qualifications	NVQ 4 OR equivalent qualification (desirable)	Application
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